

EAST 205 COMMUNITY LEADERSHIP COMMITTEE MEETING MINUTES

Meeting Details:

Date: April 8, 2026

Time: 5:30 pm to 7:30 pm

Location: Rosewood Initiative

Online: Zoom

Attendees (In-Person/Online):

Name	Role	Name	Role
Daniel Carrillo	CLC	Jessi Conner	Portland Housing Bureau (PHB)
David Linn	CLC	Paula Byrd	Community Liaison
Emily Hutsell	CLC	Anielis Raas	Prosper Portland
Eric Knox	CLC	Angela Nguyen	Prosper Portland
Wes Ayers	CLC	Jennifer Pruess	Prosper Portland
Karen Wolfgang	CLC	Cornell Wesley	Prosper Portland
Kristin Romaine	CLC	Josh Roper	Portland Housing Bureau (PHB)
Olena Borova	CLC	Raul Preciado Mendez	Portland Housing Bureau (PHB)
Parker Fitzpatrick	CLC		
ShaToyia Bentley	CLC		
Tami Booth	CLC		

Meeting Minutes:

Meeting commenced at 5:39 pm

1. Welcome!

Cornell Wesley (Prosper Portland) welcomed the group to the meeting.

Tami Booth (CLC) moved to include appointment of co-chairs at the start of the agenda and establishing a Bylaws Subcommittee at the end of the meeting, Motion seconded by Parker Fitzpatrick (CLC).

Agenda Amended at 5:44pm

2. Meeting Agreements

Cornell reviewed the meeting agreements.

3. Roll Call

Jessi Conner (PHB) conducted roll call.

4. Approve Meeting Minutes

Tami requested the edit as submitted be included into the meeting minutes. Motion seconded by Parker.

Minutes approved at 5:48 pm

5. Co-Chair Elections

Nominations:

Parker nominates Tami Booth and ShaToyia Bentley.

Daniel Carillo (CLC) also nominates Tami Booth and ShaToyia Bentley.

Olena Borova (CLC) seconds nominations made by Parker and Daniel.

Nomination Acceptance:

ShaToyia Bentley and Tami Booth accept nominations.

ShaToyia Bentley and Tami Booth were approved as Co-Chairs unanimously by all members present.

6. Public Participation

Cornell reviewed public participation expectations for the meetings for members of the public and for CLC members.

Tami requests for Public Meetings Law shared in plain language for CLC to reference. Cornell commits to having Prosper Portland legal team to share the Public Meetings Law in plain language for the CLC.

7. Roles

Cornell reviewed the CLC's role as outlined in the East 205 Governance Charter.

ShaToyia requests clarification on co-creation. Cornell shared that it is community-centered with the voice of the CLC. Prosper Portland and PHB are subject matter experts and use the CLC's recommendation as guidance for action planning.

ShaToyia asks for clarification on the role the CLC has on TIF Action Plan amendments. Cornell shared that the recommendations come from the CLC and changes can be made as the CLC recommends.

Josh Roper (PHB) supported what Cornell has shared with additional context on the role of the CLC and PHB and PP staff.

Tami asked if there is opportunity for the CLC to meet more than once a month. Cornell confirmed that the CLC has the opportunity to meet more than once a month as they wish.

8. Community Updates & Public Comments

CLC Member Updates

None.

Public Comment

- Deion Salazar – Chose to not share public comment.
- Gregory Dubay – shared interest in how music and art can help East Portland. His organization has been partnering with The Rosewood Initiative for 10 years. He wants to see more jobs, address the food desert and reduce gun violence
- Lacey Sutton – Lives at Cherry Blossoms shared home safe/health concerns at complex. Many of the issues in her apartment complex are due to the model of building as many houses as

possible in one lot and wants the city to consider these issues before making investments.

- Jeremy O’Leary – Concerns about previous promises for projects in East Portland. He said groups get undercut by the city in some fashion.

9. Establish a Subcommittee to Address the Bylaws

Tami introduced the establishing a Bylaws Subcommittee and opened the conversation for CLC members to volunteer to participate in the subcommittee. The subcommittee can be composed of six members.

Bylaws Subcommittee members: Parker Fitzpatrick, Emily Hutsell, Tami Booth, ShaToyia Bentley, Daniel Carillo, Olena Borova

Daniel Carillo (CLC) asked about the process of how the subcommittee can coordinate and operate with the process that satisfies public meetings law. Jessi shared that staff along with co-chairs will support coordination of scheduling the subcommittee meeting.

A question was asked by CLC member: Do subcommittees have to meet public notice and meeting? Cornell commits to sharing the information within 24 hours. *See Attachment A.*

10. Closeout & Next Steps

Cornell reviewed the next steps for the CLC.

Choice of facilitator – Prosper Portland and Portland Housing Bureau will work with Co-Chairs on the selection of the facilitator.

Karen requested to use remainder of time for CLC business and discussion.

Discussions included:

- CLC expectations of their co-chairs

- Methods to connect between CLC members while being mindful of Public Meetings Law
- Qualities the CLC would like their facilitator to have:
 - Engaged in East Portland
 - “Stellar” reputation
 - Neutral
 - Provide safe and welcoming space
 - Regulate and self-awareness on communication
 - Ability to support CLC and staff
 - Interrupt bad behavior
 - Ability to be reparative with the community
 - Facilitate accountability
 - Ability to follow through
 - Manage conflict
 - Organizer experience and ability to help CLC to stay on track
- Purpose and intent of each new East Portland TIF Districts to have facilitators

Jessi explained the need for facilitator to help move the work and get the Action Plan formed for the community, including added support. Anielis Raas (Prosper Portland) added that PHB and PP staff can be present as subject matter expert and that the facilitator acts as a neutral party.

Duration of the facilitator will be approximately one year to get the Action Plan approved by City Council.

- Consideration for a second meeting this month
- Possible reading material to prepare for the work ahead and information about the TIF district, TIF Action Plans, Housing Data, engaging groups of interest

Jessi added that the Community Liaison is a great resource and can help engage groups of interest, Project Managers are Anielis

and Raul. They support the work as subject matter experts to share additional information regarding the TIF Action Plan.

- Co-Chair role in setting agendas for future meetings alongside Portland Housing Bureau and Prosper Portland staff.

Meeting Adjourned at 7:34 pm

DRAFT