

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Interim Executive Director Shea Flaherty-Betin's regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and their calendar may change on short notice.

Week of March 17 – March 21, 2025

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:30 AM – 1:00 PM Office & Internal Staff Meetings</p> <p>1:00 PM – 1:30 PM Meeting w/ Community Economic Development Service Area</p> <p>1:30 PM – 4:00 PM Office</p> <p>4:00 PM – 5:00 PM Weekly Check-In w/ Deputy City Administrator Oliveira</p>	<p>9:00 AM – 12:00 PM Office & Internal Staff Meetings</p> <p>12:00 PM – 1:30 PM Attend: Monthly BBP Board Meeting</p> <p>1:00 PM – 2:00 PM City of Portland Employee Town Hall</p> <p>2:00 PM – 3:30 PM Internal Staff Meeting</p> <p>3:30 PM – 5:00 PM Attend: Community & Economic Development Service Area Town Hall</p>	<p>8:30 AM – 11:30 AM Office & Internal Staff Meetings</p> <p>11:30 AM – 1:00 PM Attend: Greater Portland Inc. Board Meeting</p> <p>1 :30 PM – 2:00 PM Office</p> <p>2:00 PM – 2:30 PM Telephone Call w/ Donnie Oliveira</p> <p>2:30 PM – 5:00 PM Office</p>	<p>8:30 AM – 1:00 PM Office & Internal Staff Meetings</p> <p>1:00 PM – 1:30 PM Bi-Monthly check-In w/ Mayor Wilson's Office</p> <p>2:00 PM – 5:00 PM Board Executive Session w/ Korn Ferry</p> <p>5:30 PM -8:30 PM Attend: Portland Housing Center</p>	<p>8:30 AM – 9:00 PM Office</p> <p>9:30 AM – 10:30 AM Monthly Meeting w/ Community Economic Development & Office Government Relations</p> <p>10:30 AM – 3:30 PM Office & Internal Staff Meeting</p> <p>3:30 PM – 4:00 PM Telephone Call w/ Donnie Oliveira</p> <p>4:00 PM – 6:00 PM City Friends Meetup</p>

Week March 24 – March 31, 2025

Monday	Tuesday	Wednesday	Thursday	Friday/Monday
<p>8:00 AM – 1:00 PM Office</p> <p>1:00 PM – 1:30 PM Meeting w/ Community Economic Development Service Area</p> <p>1:30 PM – 4:00 PM Office & Internal Staff Meeting</p> <p>4:00 PM – 5:00 PM Weekly Check-In w/ Deputy City Administrator Oliveira</p>	<p>9:30 AM – 11:30 AM Attend: Arts & Economy Committee</p> <p>11:30 AM – 2:30 PM Office & Internal Staff Meeting</p> <p>3:00 PM – 4:00 PM Meeting w/ Governor Kotek, Mayor Wilson & Chair Vega Pederson</p> <p>4:30 PM – 5:00 PM Office</p>	<p>8:00 AM – 8:45 AM Meeting w/ city of Portland & Menashe Properties</p> <p>9:00 AM – 1:00 PM Office & Internal Staff Meeting</p> <p>1:00 PM – 1:45 PM Meeting w/ Rebecca Goldcrump</p> <p>2:00 PM – 5:00 PM Desk</p>	<p>8:30 AM – 9:00 AM Office</p> <p>9:00 AM – 9:30 AM Telephone Call w/ Susan Bladholm</p> <p>9:30 AM – 11:00 AM Office & Internal Staff Meeting</p> <p>11:05 AM – 11:55 AM Meeting w/ Angela Allbee</p> <p>12:00 PM – 5:00 PM Office & Internal Staff Meeting</p>	<p>8:30 AM – 9:30 AM Coffee w/ Jan Mason</p> <p>9:30 AM – 5:00 PM Office & Internal Staff Meeting</p> <hr/> <p style="text-align: center;">Monday</p> <p>8:00 AM – 1:00 PM Office</p> <p>1:00 PM – 1:30 PM Meeting w/ Community Economic Development Service Area</p> <p>1:30 PM – 4:00 PM Office & Internal Staff Meeting</p> <p>4:00 PM – 5:00 PM Weekly Check-In w/ Deputy City Administrator Oliveira</p>