

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice.

Week of July 1 – July 5, 2023

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:30 AM – 11:30 AM Office & Internal Staff Meetings</p> <p>11:30 AM – 12:00 PM Meeting w/ Director Williams</p> <p>12:00 PM – 1:00 PM Office</p> <p>1:00 PM – 2:00 PM Meeting w/ Workplace Change</p> <p>2:00 PM – 4:00 PM Office & Internal Staff Meetings</p> <p>4:00 PM – 4:30 PM Weekly Check-In w/ Donnie Oliveira</p> <p>4:00 PM – 5:00 PM Monthly Check-In w/ Bureau Planning & Sustainability</p>	<p>8:00 AM – 2:00 PM Office & Internal Staff Meetings</p> <p>2:00 PM – 2:30 PM Monthly Check-In w/ Commissioner Gonzalez</p> <p>2:30 PM – 3:30 PM Office & Internal Staff Meeting</p> <p>3:00 PM – 3:30 PM Check-In w/ Chair Cruz</p> <p>4:00 PM – 4:30 PM Office</p>	<p>8:00 AM – 12:00 PM Internal Staff Meetings</p> <p>12:00 PM – 1:00 PM Lunch w/ Eric Engstrom</p> <p>1:30 PM – 5:00 PM Office & Internal Staff Meetings</p>	<p align="center">Holiday</p>	<p>7:30 AM – 11:30 AM Office & Internal Staff Meeting</p> <p>11:30 AM – 12:00 PM Commissioner Briefing w/ Commissioner Slick</p> <p>12:00 PM – 1:00 PM Office</p> <p>1:30 PM – 3:00 PM Director Check-In with Deputy City Administrator and Commissioner Rubio’s Office</p> <p>3:00 PM – 5:00 PM Desk Time</p>

Week July 8 – July 12, 2023

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:30 AM – 9:00 AM Meeting w/ Deputy City Administrator & Directors</p> <p>9:00 AM – 10:00 AM Commissioner Briefing w/ Chair Cruz & Commissioner Alvarez</p> <p>10:00 AM – 11:00 AM Internal Staff Meeting</p> <p>11:00 AM – 12:00 PAM Commissioner Briefing w/ Commissioner Stoudamire Wesley & Commissioner Hagins</p> <p>12:00 PM – 1:00 PM Meeting w/ Mayor Wheeler’s Staff, Deputy City Administrator, & Budget Office</p> <p>1:00 PM – 1:30 PM Office</p> <p>2:00 PM – 2:30 PM Bi-Weekly Meeting w/ Mayor Wheeler’s Office</p> <p>3:00 PM – 4:00 PM Meeting w/ Multnomah County Chair</p> <p>4:00 PM – 4:30 PM Weekly Check-In w/ Donnie Oliveira</p>	<p>8:00 AM – 8:30 AM Telephone Call w/ Commissioner Stoudamire Wesley</p> <p>8:30 AM – 11:30 AM Office & Internal Staff Meetings</p> <p>11:45 AM – 12:45 PM Lunch w/ Jan Mason</p> <p>1:00 PM – 4:00 PM Office & Internal Staff Meetings</p>	<p>9:30 AM – 12:00 PM Internal Staff Meetings</p> <p>12:00 PM – 1:00 PM Greater Portland Inc., Executive Committee Meeting</p> <p>1:00 PM – 3:00 PM Office & Internal Staff Meeting</p> <p>3:00 PM – 6:00 PM Board of Commissioners Meeting</p>	<p>8:30 AM – 11:00 AM Office & Internal Staff Meetings</p> <p>11:30 AM – 1:00 PM Attend: Portland Business Journal Luncheon</p> <p>1:30 PM – 3:30 PM Office</p>	<p>9:00 AM – 9:30 AM Desk Time</p> <p>10:00 AM – 12:00 PM OMSI Master Plan Bureau Director Meeting</p> <p>12:00 PM – 1:30 PM Oregon Smart Growth Board Meeting</p> <p>1:30 PM – 3:00 PM Director Check-In with Deputy City Administrator and Commissioner Rubio’s Office</p> <p>3:00 PM – 4:00 PM Private Appointment</p> <p>4:00 PM – 4:30 PM Desk Time</p>