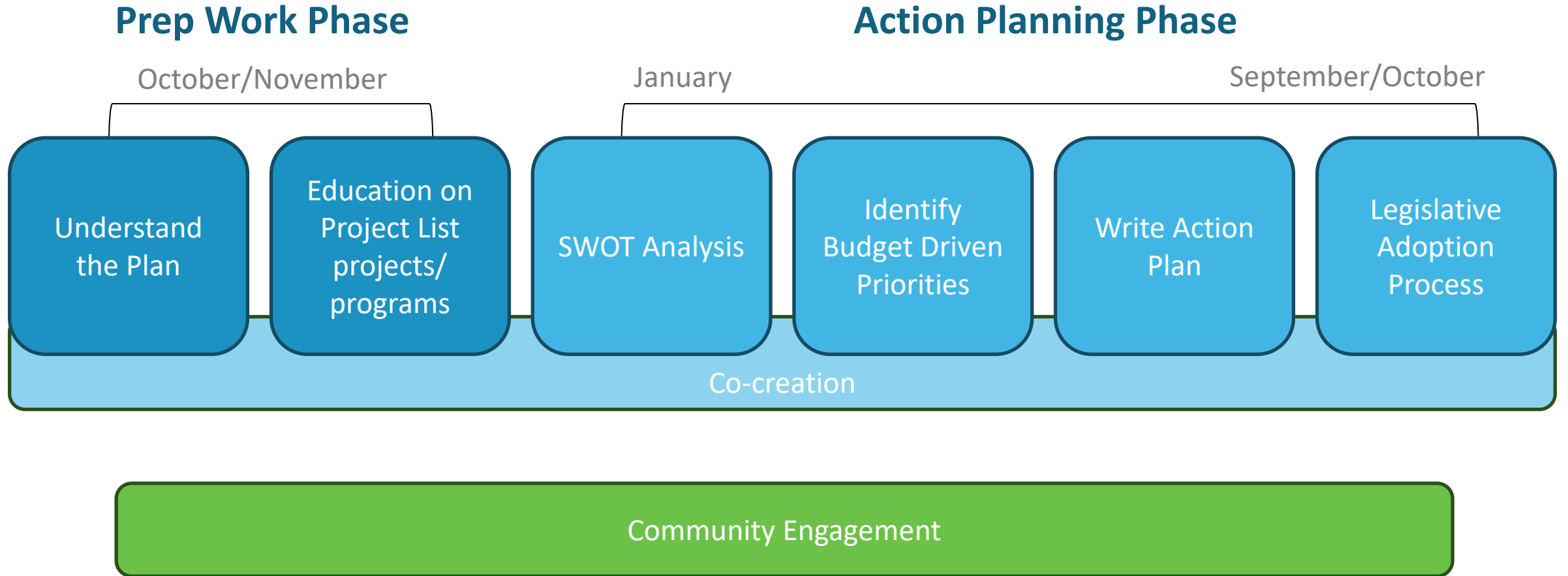
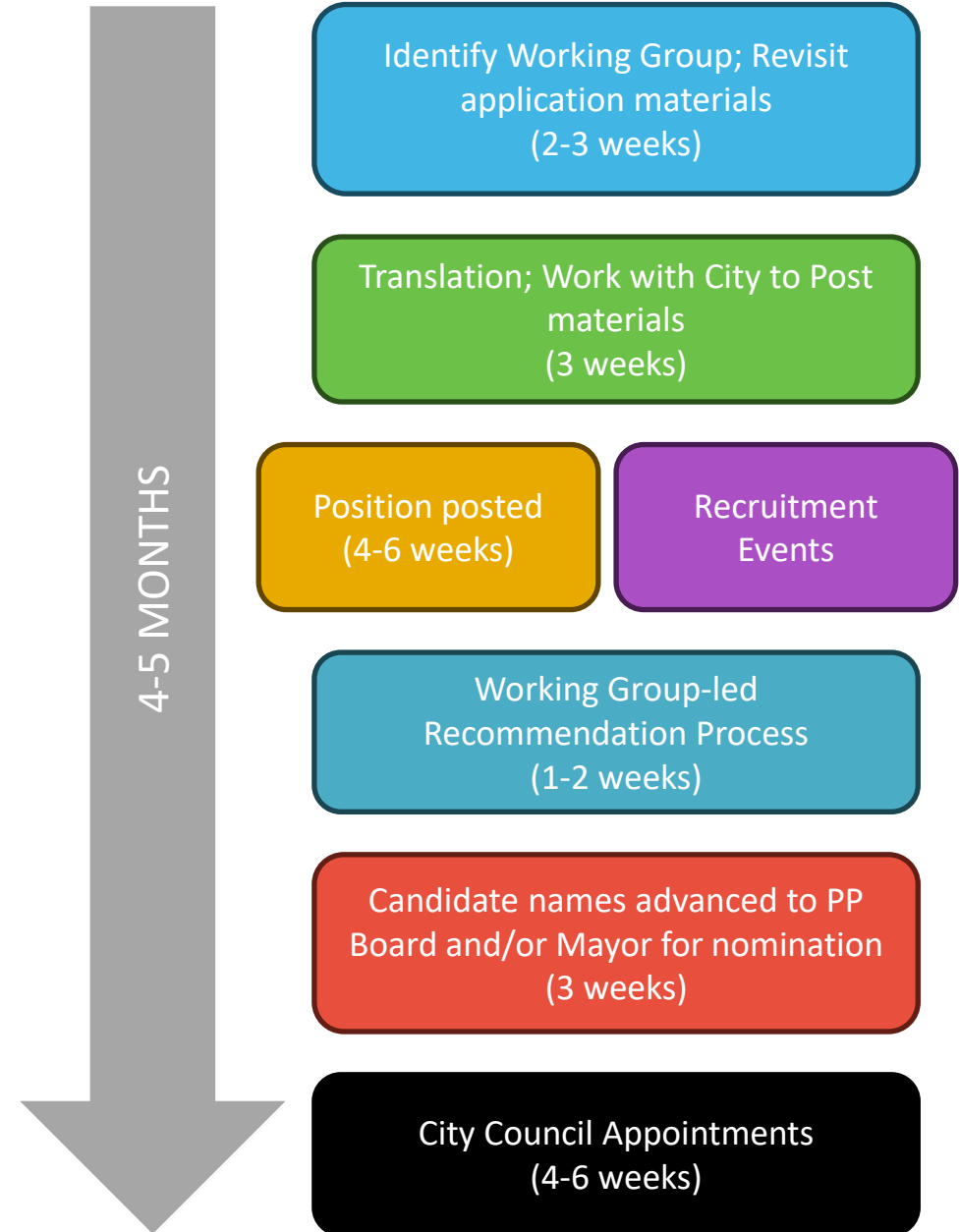


Action Planning



Committee Vacancy

1. Once the Committee is established and initial members appointed and confirmed, the Committee and the City will collaborate through co-creation to identify nominees to fill any vacancies. City Council will confirm new Committee members.
2. The Committee should develop additional procedures to involve community members and groups in the process of nominating Committee members.



Options to Fill Vacancy

1. Fill from List

The original selection process identified a “substitute,” in case anyone declined the appointment. We could see if this person is still interested.

PROS: Speed – person could join immediately; couldn't vote until after appointment process

CONS: Could be frustration if someone really wants to apply now

2. Group with Next Recruitment

Leave seat vacant and fill as part of the next recruitment process (late spring)

PROS: Consolidate recruitment efforts; keep appointed members on similar term schedules

CONS: Would go another 6-9 months without a 13th member

3. Recruit Now

Initiate a full recruitment process to fill the vacancy

PROS: Opportunity for project and committee visibility

CONS: Recruitment process is a large lift to potentially do twice within a year – could dilute recruitment effort

New member likely on board in February or March of next year

Next Steps

October Meeting

- **Roles & Responsibilities:** clarity around staff roles, co-chairs, etc. We will send more information out ahead of the meeting regarding the co-chair role.
- **Vacancy Decision**
- **Plan & Project List Refresh**
- **Portland Housing Bureau Projects & Programs**

November/December Meetings (need to reschedule)

- **Prosper Portland Projects & Programs**
- **Action Planning Example: Gateway TIF District**