

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice.

Week of March 1 – March 8, 2024

Friday/Monday	Tuesday	Wednesday	Thursday	Friday
<p>Friday, March 1 Out of Office</p> <p>Monday 8:30 AM – 9:30 AM Office</p> <p>9:30 AM – 10:00 AM Weekly Check-In w/ Commissioner Rubio’s Office</p> <p>10:00 AM – 10:45 AM Weekly Meeting w/ Commissioner Rubio</p> <p>10:30 AM – 11:00 AM Meeting w/ Portland Metro Chamber & Peter Andrews</p> <p>11:00 AM – 1:30 PM Office & Internal Staff Meetings</p> <p>1:30 PM -2:30 PM Meeting w/ Mayor Wheeler’s Office</p> <p>3:00 PM – 4:00 PM Meeting w/ Workplace Change</p> <p>4:00 PM – 5:00 PM Meeting w/ Portland Housing Bureau</p>	<p>8:00 AM – 9:30 AM Office</p> <p>9:30 AM – 11:30 AM City Council</p> <p>12:00 PM – 2:00 PM Office & Internal Staff Meeting</p> <p>2:00 PM – 2:45 PM Monthly Check-In w/ Commissioner Gonzalez</p> <p>3:00 PM – 4:30 PM Office & Internal Staff Meeting</p> <p>4:30 PM – 5:00 PM Check-In w/ Chair Cruz</p>	<p>8:00 AM – 1:00 PM Office & Internal Staff Meetings</p> <p>1:00 PM – 2:30 PM Quarterly Meeting with City Bureaus & Metro</p> <p>2:30 PM – 3:30 PM Meeting w/ Portland Housing Bureau</p> <p>3:30 PM – 4:00 PM Office</p> <p>4:00 PM – 4:30 PM Telephone Call w/ Andrew Hoan</p> <p>4:30 PM – 5:00 PM Telephone Call w/ Lee Trimble</p>	<p>8:00 AM – 9:30 AM Attend: TEDx Reimagining Portland</p> <p>9:00 AM – 4:30 PM Staff Training</p> <p>11:00 AM – 12:30 PM Planning & Development Directors Meeting</p>	<p>8:00 AM – 9:00 AM Internal Staff Meetings</p> <p>9:00 AM – 9:30 AM Telephone Call w/ Liz Fuller</p> <p>9:30 AM – 10:00 AM Meeting w/ Bobby Lee</p> <p>10:00 AM – 10:30 AM Meeting w/ Workplace Change</p> <p>10:30 AM – 11:00 AM Internal Staff Meeting</p> <p>11:30 AM – 1:00 PM Attend: Connection Campaign Leadership Celebration</p> <p>1:00 PM – 1:30 PM Private Appointment</p> <p>2:00 PM – 5:00 PM Office & Internal Staff Meeting</p>

Week March 11 – March 15, 2024

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:30 AM – 9:30 AM Commissioner Briefing w/ Chair Cruz & Commissioner Myers</p> <p>9:30 AM – 10:00 AM Weekly Check-In w/ Commissioner Rubio’s Office</p> <p>10:00 AM – 11:00 AM Commissioner Briefing w/ Commissioner Alvarez & Commissioner Stoudamire Wesley</p> <p>11:00 AM – 12:00 PM Commissioner Briefing w/ Commissioner Slick</p> <p>1:00 PM – 1:45 PM Meeting w/ Mayor Wheeler & Commissioner Rubio</p> <p>2:00 PM – 3:00 PM Meeting w/ Commissioner Michi Slick</p> <p>3:00 PM – 4:00 PM Meeting w/ Workplace Change</p> <p>4:00 PM – 5:00 PM Meeting w/ Portland Housing Bureau</p> <p>5:00 PM – 5:30 PM Meeting w/ Karl Lisle</p>	<p>8:30 AM – 9:00 AM PGE Interview</p> <p>9:00 AM – 1:00 PM Office & Internal Staff Meetings</p> <p>1:00 PM – 1:30 PM Bi-Monthly Check-in w/ Mayor Wheeler's Office</p> <p>1:30 PM – 2:00 PM Office</p> <p>2:00 PM – 2:45 PM Meeting w/ Mayor Beaty & Mayor Wheeler</p> <p>2:45 PM – 3:30 PM Internal Staff Meeting</p> <p>4:00 PM – 4:45 PM Meeting w/ Independent Restaurant Alliance of Oregon</p>	<p>8:30 AM – 9:00 AM Monthly Check-In w/ Mike Jordan</p> <p>10:00 AM – 12:00 PM Internal Staff Meeting</p> <p>12:00 PM – 1:30 PM Portland Metro Chamber Board Meeting</p> <p>2:00 PM – 3:00 PM Office</p> <p>3:00 PM – 5:00 PM Board of Commissioners Meeting</p>	<p>8:30 AM – 11:30 AM Office & Internal Staff Meetings</p> <p>11:30 AM – 1:00 PM Thursday Executive Leadership Team</p> <p>1:00 PM – 1:30 PM Internal Staff Meeting</p> <p>2:00 PM – 2:45 PM Meeting w/ Jon Blumenauer</p> <p>3:00 PM – 4:00 PM Monthly Meeting w/ Bureau Planning Sustainability</p>	<p>8:30 AM – 9:00 AM Call Amy Ruiz</p> <p>9:00 AM – 11:00 AM Internal Staff Meetings</p> <p>11:00 AM – 12:00 PM Meeting w/ Clifford Davidson & Beth Woodard</p> <p>12:00 PM – 1:00 PM Lunch with Cobi Lewis</p> <p>1:30 PM – 2:00 PM Meeting w/ Commissioner Rubio’s Office and Directors Buonocore, Kuhnhausen, Oliveira and Hisserich</p> <p>2:00 PM – 3:30PM Private Appointment</p> <p>3:30 PM – 5:00 PM Office</p>