

**PROSPER PORTLAND**  
**Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice.

**Week of January 29 – February 2, 2024**

| <b>Monday</b>   | <b>Tuesday</b>  | <b>Wednesday</b>   | <b>Thursday</b> | <b>Friday</b> |
|---|---|--|-----------------|---------------|
| <p align="center">7:00 AM – 8:00 AM<br/>Office</p> <p align="center">8:00 AM – 9:00 AM<br/>Telephone Call w/ Serilda Summers<br/>McGee</p> <p align="center">9:00 AM – 10:00 AM<br/>Meeting w/ Amy Ruiz</p> <p align="center">10:00 AM – 11:00 AM<br/>Tax Increment Finance Exploration<br/>Meeting</p> <p align="center">11:00 AM – 5:00 PM<br/>Internal Staff Meeting</p> | <p align="center">8:00 AM – 9:30 AM<br/>Meeting w/ Workplace Change</p> <p align="center">9:30 AM – 12:00 PM<br/>Office</p> <p align="center">12:00 PM – 12:15 PM<br/>Meeting w/ Biko Taylor</p> <p align="center">12:30 PM – 1:00 PM<br/>Internal Staff Meeting</p> <p align="center">1:00 PM – 1:30 PM<br/>Bi-Monthly Check-in w/ Mayor<br/>Wheeler’s Office</p> <p align="center">1:30 PM – 2:30 PM<br/>Meeting w/ Bureaus of Portland<br/>Housing, Development Services &amp;<br/>Planning &amp; Sustainability</p> <p align="center">2:30 PM – 4:00 PM<br/>Advance Portland Advisory Committee</p> <p align="center">4:00 PM – 5:00 PM<br/>Office &amp; Internal Staff Meeting</p> | <p align="center">8:00 AM – 9:30 AM<br/>Office &amp; Internal Staff Meeting</p> <p align="center">9:30 AM – 10:00 AM<br/>Meeting w/ Kunal Merchant</p> <p align="center">10:00 AM – 12:00 PM<br/>Office &amp; Internal Staff Meeting</p> <p align="center">12:00 PM – 12:30 PM<br/>Meeting w/ Bobby Lee</p> <p align="center">1:30 PM – 2:00 PM<br/>Meeting w/ Portland City Auditor</p> <p align="center">2:00 PM – 5:00 PM<br/>Office &amp; Internal Staff Meeting</p> |                 |               |