

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice.

Week of January 15 – January 19, 2024

Monday	Tuesday	Wednesday	Thursday	Friday
<p align="center">Holiday</p> <p>8:30-10:30 AM Skanner Foundation Dr. Martin Luther King, Jr. Breakfast</p>	<p>8:00 AM – 4:00 PM Office</p> <p>4:00 PM – 4:30 PM Bureau Director Weekly Check-In</p>	<p>8:00 AM – 5:00 PM Office & Internal Staff Meetings</p>	<p>8:00 AM – 9:00 AM Internal Staff Meetings</p> <p>9:00 AM – 9:30 AM Bi-Monthly Check-in w/ Mayor Wheeler's Office</p> <p>10:00 AM – 10:45 AM Weekly Check-In w/ Commissioner Rubio</p> <p>11:00 AM – 12:30 PM Internal Staff Meetings</p> <p>12:30 PM – 1:30 PM Community and Economic Development Service Area Budget Coordination Meeting</p> <p>1:30 PM – 3:00 PM Internal Staff Meeting</p> <p>3:00-4:00 PM Monthly Check-In w/ Portland Housing Bureau</p> <p>4:00-4:30 PM Check-In w/ Chair Cruz</p>	<p>9:00 AM – 10:00 AM Meeting w/ Portland Housing Bureau, Bureau Planning & Sustainability & Bureau Development Services</p> <p>10:00 AM – 11:00 AM Meeting w/ Amy Ruiz</p> <p>11:00 AM – 12:00 PM Office</p> <p>12:00 PM – 12:45 PM Meeting w/ Serilda Summers McGee</p> <p>1:00 PM – 1:30 PM Internal Staff Meeting</p> <p>1:30 PM – 2:00 PM Weekly Meeting w/ Commissioner Rubio, Directors Buonocore, Kuhnhausen, & Oliveira & Hisserich</p> <p>2:00 PM – 2:30 PM Office</p> <p>2:30 PM – 3:00 PM Meeting w/ Candace Beeke</p> <p>3:00 PM – 5:00 PM Office</p>

Week January 22 – January 26, 2024

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:30 AM – 9:30 AM Commissioner Briefing w/ Chair Cruz & Commissioner Myers</p> <p>9:30 AM – 10:00 AM Weekly Check-In w/ Commissioner Rubio's Office</p> <p>10:00 AM – 10:30 AM Meeting w/ Bobby Lee</p> <p>10:30 AM – 11:30 AM Commissioner Briefing w/ Commissioner Slick & Commissioner Alvarez</p> <p>11:30 AM – 1:00 PM Office & Internal Staff Meeting</p> <p>1:00 PM – 1:30 PM Meeting w/ Mayor Wheeler's Office</p> <p>1:30 PM – 3:00 PM Internal Staff Meeting</p> <p>3:00 PM – 4:00 PM Monthly Check-In w/ Bureau Planning & Sustainability</p> <p>4:00 PM – 4:30 PM Internal Staff Meeting</p>	<p>7:30 AM – 8:30 AM Meeting w/ Amy Ruiz</p> <p>8:30 AM – 10:00 AM Legislative Breakfast</p> <p>10:30 AM – 12:00 PM Office & Internal Staff Meetings</p> <p>12:00 PM – 12:45 PM Commissioner Briefing w/ Commissioner Stoudamire Wesley</p> <p>12:45 PM – 2:30 PM Office & Internal Staff Meeting</p> <p>2:30 PM – 3:00 PM Meeting w/ Jillian Schoene & Karl Lisle</p> <p>3:00 PM – 4:00 PM Budget Coordination w/ Portland Housing Bureau, Bureaus of Planning & Sustainability and Development Services</p> <p>4:00 PM – 5:00 PM Meeting w/ Greg Goodman & Steven Siegel</p>	<p>8:30 AM – 9:00 AM Meeting w/ Tim Grewe, Ruth Levine, Peter Hulseman</p> <p>8:30 AM – 2:00 PM Office & Internal Staff Meetings</p> <p>2:00 PM – 3:00 PM Meeting w/ Portland Housing Bureau & Office Government Relations</p> <p>3:00 PM – 5:30 PM Board Meeting</p>	<p>8:15 AM – 9:00 AM Meeting w/ Ciara Pressler</p> <p>9:00 AM – 9:30 AM Internal Staff Meeting</p> <p>9:30 AM – 10:30 AM Weekly Check-In w/ Commissioner Rubio</p> <p>10:30 AM – 11:30 AM Internal Staff Meetings</p> <p>11:30 AM – 1:00 PM Executive Leadership Team</p> <p>1:00 PM – 2:30 PM Prosper Portland Community Budget Committee Meeting</p> <p>2:30 PM – 3:00 PM Internal Staff Meeting</p> <p>3:00 PM – 4:00 PM Bi-Weekly Check-In w/ OMSI</p> <p>4:00 PM – 4:30 PM Telephone Call Sophorn Cheang</p> <p>7:00 PM – 9:00 PM Winter Lights VIP Event</p>	<p>7:30 AM – 8:30 AM Meeting w/ Amy Ruiz</p> <p>8:30 AM – 9:00 AM Meeting w/ Travel Portland</p> <p>9:00 AM – 10:00 AM Community and Economic Development Service Area Budget Coordination Meeting</p> <p>10:00 AM – 11:00 AM Meeting w/ Mayor Wheeler's Office & Craig Cheek</p> <p>11:00 AM – 1:30 PM Internal Staff Meetings</p> <p>1:30 PM – 2:00 PM Weekly Check-In w/ Commissioner Rubio's Staff & Directors Buonocore, Hisserich, Kuhnhausen, and Oliveira</p> <p>2:00 PM – 5:00 PM Office & Internal Staff Meeting</p>