

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice.

Week of November 13 – November 17, 2023

Monday	Tuesday	Wednesday	Thursday	Friday
<p align="center">8:00 AM – 9:30 AM Office</p> <p align="center">9:30 AM – 10:00 AM Weekly Meeting w/ Commissioner Rubio’s Office</p> <p align="center">10:00 AM – 11:45 AM Internal Staff Meeting</p> <p align="center">12:00 PM – 2:00 PM Central City Task Force Value Proposition Committee</p> <p align="center">2:30 PM – 5:00 Office & Internal Staff Meetings</p>	<p align="center">6:00 AM – 8:00 AM Desk Time</p> <p align="center">8:00 AM – 9:00 AM Meeting w/Commissioner Rubi’s Office, Oregon Department of Transportation, & Office Government Relations</p> <p align="center">9:00 AM – 10:30 AM Internal Staff Meetings</p> <p align="center">10:30 AM – 12:00 PM Advance Portland City Implementation Team</p> <p align="center">12:00 PM – 3:00 PM Internal Staff Meetings</p> <p align="center">3:00 PM – 4:00 PM Meeting w/ Rebecca Armstrong and Landie Viljoen</p>	<p align="center">6:00 AM – 8:00 AM Desk Time</p> <p align="center">7:30 AM – 8:00 AM Telephone Call w/ Bobby Lee</p> <p align="center">8:00 AM – 9:00 AM Greater Portland Inc., Monthly Board Meeting</p> <p align="center">9:00 AM – 10:30 AM Internal Staff Meetings</p> <p align="center">10:30 AM – 12:30 PM Central City Holiday Season Media Event</p> <p align="center">12:00 PM – 1:30 PM Portland Metro Council Board Meeting</p> <p align="center">2:00 PM – 3:00 PM Internal Staff Meeting</p> <p align="center">3:00 PM – 3:30 PM Meeting w/ Lorelei Juntunen</p> <p align="center">3:30 PM – 5:00 PM Office</p>	<p align="center">8:00 AM – 9:00 AM Office & Internal Staff Meetings</p> <p align="center">9:30 AM – 10:00 AM Attend: Jesse Beason Swearing In</p> <p align="center">10:30 AM – 11:30 AM Office & Internal Staff Meeting</p> <p align="center">11:30 AM – 12:30 PM Meeting w/ Mayor Wheeler’s Office</p> <p align="center">12:30 PM – 3:00 PM Office & Internal Staff Meeting</p> <p align="center">3:00 PM – 4:00 PM Monthly Check-In w/ Portland Housing</p> <p align="center">4:00 PM – 4:15 PM Telephone Call w/ Orlando Williams</p>	<p align="center">9:00 AM – 9:30 AM Meeting w/ Antoinette Pietka & Jessica Connor</p> <p align="center">9:30 AM – 10:00 AM Telephone Call w/ Caitlin Baggott Davis</p> <p align="center">10:00 AM – 10:30 AM Office</p> <p align="center">10:30 AM – 11:00 AM Telephone Call w/ Commissioner Slick</p> <p align="center">11:00 AM – 11:30 AM Internal Staff Meeting</p> <p align="center">11:30 AM – 11:45 AM Telephone Call w/ Brittany Bagent</p> <p align="center">12:00 PM – 12:15 PM Telephone Call w/ Jillian Schoene</p> <p align="center">12:15 PM – 1:15 PM Lunch Meeting w/ Commissioner Alvarez</p> <p align="center">1:30 PM – 2:00 PM Weekly Meeting w/ Commissioner Rubio & Directors Buonocore, Esau & Oliveira</p> <p align="center">5:00 PM – 9:00 PM Attend: TASTE for Equity</p>

Week November 20 – November 24, 2023

Monday	Tuesday	Wednesday	Thursday	Friday
<p align="center">8:30 AM – 9:30 AM Internal Staff Meeting</p> <p align="center">9:30 AM – 10:00 AM Weekly Meeting w/ Commissioner Rubio</p> <p align="center">10:00 AM – 3:00 PM Office & Internal Staff Meetings</p> <p align="center">3:00 PM – 3:45 PM Check-In w/ Chair Cruz</p> <p align="center">4:00 PM 5:00 PM Private Appointment</p>	<p align="center">8:00 AM – 8:30 AM Monthly Check-In w/ Mike Jordan</p> <p align="center">8:30 AM – 2:30 PM Office & Internal Staff Meetings</p>	<p align="center">Out of Office</p>	<p align="center">Holiday</p>	<p align="center">Office Closed</p>