

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice.

Week of September 1 – September 8, 2023

Friday/Monday	Tuesday	Wednesday	Thursday	Friday
<p align="center">FRIDAY</p> <p>6:00 AM – 9:00 AM Office</p> <p>9:00 AM – 1:00 PM Private Appointment</p> <p>1:30 PM -2:30 PM Meeting w/ Commissioner Rubio & Directors Esau, Oliveira & Rogers</p> <p>2:30 PM – 3:00 PM Telephone Call w/ Katie Meyer</p> <p>3:00 PM -5:00 PM Office</p> <hr/> <p align="center">MONDAY</p> <p align="center">Holiday</p>	<p>8:00 AM – 10:00 AM Office & Internal Staff Meeting</p> <p>10:00 AM – 10:30 AM Weekly Meeting w/ Commissioner Rubio’s Office</p> <p>10:30 AM – 11:00 AM Internal Staff Meeting</p> <p>11:00 AM – 11:30 AM Meeting w/ Higher Education Coordinating Commission</p> <p>11:30 AM – 12:40 PM Internal Staff Meetings</p> <p>12:40 PM – 1:00 PM Telephone Call w/ Millicent Williams</p> <p>1:00 PM – 1:30 PM Internal Staff Meeting</p> <p>1:30 PM – 2:00 PM Bi-Monthly Check-In w/ Mayor Wheeler’s Office</p> <p>2:00 PM – 2:45 PM Monthly Meeting w/ Commissioner Gonzalez</p> <p>3:00 PM – 4:00 PM Speaker Preparation Meeting w/ Portland Metro Council</p>	<p>8:00 AM – 10:00 AM Office & Internal Staff Meeting</p> <p>10:15 AM – 10:45 AM City Council</p> <p>10:45 AM –2:00 PM Office & Internal Staff Meeting</p> <p>2:00 PM – 3:30 PM Planning & Development Directors Meeting</p> <p>3:30 PM – 4:30 PM Internal Staff Meeting</p>	<p>8:30 AM – 11:30 AM Internal Staff Meetings</p> <p>11:30 AM – 12:15 PM Bureau Directors Meeting</p> <p>12:15 PM – 4:30 PM Internal Staff Meetings</p>	<p>8:00 AM – 9:00 AM Private Appointment</p> <p>10:00 AM – 10:45 AM Meeting w/ TriMet</p> <p>11:00 AM – 12:00 PM Internal Staff Meeting</p> <p>12:00 PM – 1:00 PM Office of Government Relations Check In</p> <p>12:30 PM – 1:00 PM Internal Staff Meeting</p> <p>1:15 PM – 1:30 PM Telephone Call w/ Commissioner Ryan</p> <p>1:30 PM – 2:00 PM Meeting w/ Jamey Duhamel</p> <p>2:30 PM – 3:30 PM Office</p> <p>5:00 PM – 9:00 PM Attend: Hispanic Heritage Celebration</p>

Week September 11 – September 15, 2023

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:00 AM – 9:30 AM Office</p> <p>9:30 AM – 10:00 AM Weekly Meeting w/ Commissioner Rubio’s Office</p> <p>10:00 AM – 2:00 PM Office & Internal Staff Meetings</p> <p>2:00 PM – 2:30 PM Meeting w/ Bobby Lee</p> <p>2:30 PM – 3:15 PM Office</p> <p>4:00 PM – 5:00 PM Meeting w/ Daimler Trucks North America & Mayor Wheeler</p>	<p>8:00 AM – 12:30 PM Office & Internal Staff Meeting</p> <p>1:00 PM – 2:00 PM Meeting w/ Bureau Directors & City Attorney</p> <p>3:00 PM – 5:00 PM SPEAK: Urban Product Council Fall Meeting</p>	<p>8:00 AM – 11:00 AM Office & Internal Staff Meeting</p> <p>11:00 AM – 11:15 AM Meeting w/ Shoshanah Oppenheim</p> <p>11:15 AM – 12:00 PM Office</p> <p>12:00 PM – 1:30 PM Portland Metro Chamber Board Meeting</p> <p>1:30 PM – 2:00 PM Office</p> <p>2:00 PM – 2:30 PM Meeting w/ Oregon Harbor Hope’s River Navigation Center</p> <p>2:30 PM – 3:00 PM Meeting w/ Catherine Ciarlo</p> <p>3:00 PM – 4:00 PM Internal Staff Meeting</p> <p>4:00 PM – 4:30 PM Check-In w/ Chair Cruz</p>	<p>6:00 AM – 8:00 AM Desk Time</p> <p>8:30 AM – 10:00 AM Moderator: The State of the Economy</p> <p>10:15 AM – 11:00 AM Weekly Meeting w/ Commissioner Rubio</p> <p>11:00 AM – 11:30 AM Office</p> <p>11:30 AM – 12:15 PM Bureau Directors Meeting</p> <p>12:00 PM – 1:00 PM Meeting w/ Live Nation, COLAS, and BEAM Development</p> <p>1:00 PM – 2:00 PM Internal Staff Meetings</p> <p>2:00 PM – 3:30 PM City Council</p> <p>4:00 PM – 7:00 PM Power Conference: The State of Accountability Sponsored by Workplace Change</p>	<p>9:00 AM – 11:00 AM Office & Internal Staff Meetings</p> <p>11:00 AM – 11:45 AM Personal Call</p> <p>12:00 PM – 1:00 PM Office of Government Relations</p> <p>1:00 PM – 2:00 PM Office</p> <p>2:00 PM – 2:30 PM Meeting w/ Commissioner Rubio & Directors Esau, Oliveira & Rogers</p> <p>2:30 PM – 5:00 PM Office</p>

