

PROSPER PORTLAND

Portland, Oregon

RESOLUTION NO. 7500

AUTHORIZING EXECUTION OF AMENDMENTS TO AN AGREEMENT WITH WORKSYSTEMS, INC. TO IMPLEMENT THE WORKFORCE DEVELOPMENT COMPONENT OF THE COMMUNITY OPPORTUNITIES AND ENHANCEMENTS PROGRAM IN FISCAL YEARS 2022-23 AND 2023-24

WHEREAS, the City of Portland (“City”) and Prosper Portland are committed to increasing diversity and equity in contracting and have a variety of programs and strategies to provide opportunities for people of color and women in the workforce as well as for disadvantaged, minority-owned, women-owned, and emerging small businesses (“D/M/W/ESB”).;

WHEREAS, on November 8, 2017, Portland City Council passed Resolution No. 37331, which directed the Office of Management and Finance (“OMF”) and the Office of Equity and Human Rights (“OEHR”) to establish the Community Opportunities and Enhancement Program (“COEP”);

WHEREAS, COEP is funded by contributions from all City public improvement construction contracts;

WHEREAS, COEP is intended to provide a reliable source of funding to advance the City’s construction projects by supporting the development of workers in the construction trades (“Workforce Assistance”) and the development and growth of D/M/W/ESB firms (“Business Technical Assistance”);

WHEREAS, on November 13, 2019, through Resolution No. 7348, the Prosper Portland Board of Commissioners (“Board”) authorized an intergovernmental agreement (“IGA”) with OMF and OEHR, which has been amended annually, for Prosper Portland to manage a COEP grant program supporting business and workforce development;

WHEREAS, on April 27, 2020, Prosper Portland executed the original subrecipient contract (“Contract”) with Worksystems Inc., to administer the Workforce Assistance component of the COEP program and subsequent amendments have been made to the contract in the following years to maintain continuity of the program and service delivery;

WHEREAS, Worksystems, Inc provides a sub-award to community-based service delivery partners who were selected through a Request for Proposal procurement process in 2020; and

WHEREAS, on June 28, 2023, through Ordinance 191337, City Council authorized the COEP IGA which authorizes Prosper Portland to continue this programming in fiscal year 2023-24 via grant and/or subrecipient contracts to community partners.

NOW, THEREFORE, BE IT RESOLVED, the Prosper Portland Board hereby authorizes the Executive Director to execute an amended Contract with Worksystems that is substantially consistent with the Term Sheet attached as Exhibit A to this resolution for up to \$1,466,250 for the purpose of implementing the Workforce Assistance component of the COEP;

BE IT FURTHER RESOLVED, that the Prosper Portland Board further ratifies and approves the Executive Director's execution of amendments to the Contract with Worksystems in an amount of \$1,287,500 for the purpose of implementing the Workforce Assistance component of the COEP during fiscal year 2022-23;

BE IT FURTHER RESOLVED, that the Prosper Portland Board hereby authorizes the Executive Director to execute amendments to such agreements authorized by this resolution, in order to add funding up to an additional \$500,000, as needed, if such additional funding becomes available;

BE IT FURTHER RESOLVED, that the Executive Director may approve changes to the COEP Contract with Worksystems prior to and subsequent to execution, so long as such changes do not materially increase Prosper Portland's risks or obligations, as determined by the Executive Director in consultation with General Counsel; and

BE IT FURTHER RESOLVED, that with the affirmative vote of no less than four commissioners for this resolution, this resolution will become effective immediately upon its adoption, and otherwise it will take effect thirty days after adoption.

Adopted by the Prosper Portland Commission on September 27, 2023



Pam Feigenbutz, Recording Secretary

TERM SHEET

Prior subrecipient agreements between Prosper Portland and Worksystems

The program is managed by Prosper Portland’s Entrepreneurship and Community Economic Development team in the Economic Development Department. Prosper Portland executed the original subrecipient contract with Worksystems Inc. in fiscal year 2019-20 to administer the workforce assistance component of the COEP program. Subsequent amendments have been made to the contract on an annual basis to maintain continuity of the program and service delivery.

Summary of Proposed FY 2023-24 Worksystems Subrecipient Contract

The subrecipient amendment will extend the term of the contract thru June 30th 2024 and increase the contract amount as outlined in the budget and financial Information section below. Construction workforce assistance programming includes the following activities:

1. **Outreach and Recruitment of Workers**
Increase outreach to and recruitment of people of color and women into registered apprenticeship and pre-apprenticeship programs and comparable construction careers, and provide supports to remove barriers to participation
2. **Pre-Apprenticeship Training for Workers**
Increase capacity of registered pre-apprenticeship programs to train and support pre-apprentices and early apprentices
3. **Retention of Existing Workers**
Support registered apprentices in their career progression through mentoring support services and efforts to improve jobsite culture

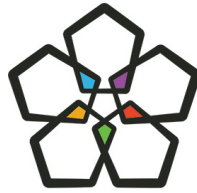
Budget and Financial Information

Prosper Portland anticipates receiving \$1,466,250 in COEP funds from the City of Portland in FY 2023-24 to deliver construction trades workforce assistance programming. The budget will be allocated as outlined in the table below. Budgets may be modified to ensure appropriate delivery of services and program goals.

COEP WORKFORCE BUDGET			
	Water Bureau	Bureau of Environmental Services	Total
Worksystems Administration	\$75,000	\$75,000	\$150,000
Service Delivery	\$658,125	\$658,125	\$1,316,250
Total	\$733,125	\$733,125	\$1,466,250

List of Anticipated FY 2023-24 Workforce Assistance COEP Service Providers

Provider	Outreach and Recruitment	<u>Pre-Apprenticeship Training</u>	Retention
Central City Concern	X		
Constructing Hope		X	
Labor's Community Service Agency (LCSA)			X
Oregon Tradeswomen		X	
Portland Opportunities Industrialization Center		X	
Portland Youth Builders		X	
Urban League	X		
Worksystems	X	X	X



**PROSPER
PORTLAND**
Building an Equitable Economy

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RESOLUTION TITLE:

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Adopted by the Prosper Portland Commission on September 27, 2023

PRESENT FOR VOTE	COMMISSIONERS	VOTE		
		Yea	Nay	Abstain
<input checked="" type="checkbox"/>	Chair Gustavo J. Cruz, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Commissioner Marcelino J. Alvarez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Commissioner William Myers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Commissioner Michi Slick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Commissioner Serena Stoudamire Wesley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Regular Agenda				

CERTIFICATION

The undersigned hereby certifies that:

The attached resolution is a true and correct copy of the resolution as finally adopted at a Board Meeting of the Prosper Portland Commission and as duly recorded in the official minutes of the meeting.

	<p>Date:</p> <p style="text-align: center;">October 5, 2023</p>
<p>Pam Feigenbutz, Recording Secretary</p>	