## PROSPER PORTLAND

## **Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice. **Due to the Covid-19 pandemic, some meetings were held virtually.** 

| Monday  | Tuesday  | Wadpasday  | Thursday  | Fuiday  |
|---|--|--|---|---|
| Monday  | Tuesday  | Wednesday  | Thursday  | Friday  |
| 8:00 AM – 3:00 PM   | 8:30 AM – 10:00 AM   | 8:30 AM – 9:00 AM  | 8:00 AM – 10:00 AM  | 8:00 AM – 10:30 AM  |
| Office & Internal Staff Meetings  | Office & Internal Staff Meetings   | 8:30 AM – 9:00 AM<br>Office  | Office & Internal Staff Meetings  | Internal Meeting  |
| Once & internal start Meetings  |  | Office   | Once & Internal Start Weetings  | internal weeting  |
| 3:00 PM - 4:00 PM   | 10:30 AM – 1:30 PM   | 9:00 AM – 10:00 AM   | 10:00 AM – 10:45 AM   | 11:00 AM – 12:30 PM   |
| Business Oregon Interview   | Present: Women of Influence  | Meeting w/ Beam Development & Colas  | Weekly Check-In w/ Commissioner   | Private Appointment   |
| business of egon interview  |  | Construction   | Rubio   |   |
| 4:00 PM – 4:30 PM   | 2:00 PM – 3:00 PM  | construction   | habio   | 1:00 PM – 1:30 PM   |
| Meeting w/ Mayor's Office & Office of   | Meeting w/ Commissioner Gonzalez   | 10:00 AM – 12:15 PM  | 11:00 AM – 12:30 PM   | Business Oregon Interview   |
| Government Relations  |  | Internal Staff Meetings  | Planning & Development Directors  |   |
| Government Relations  | 3:30 PM – 4:00 PM  | internal start weetings  | Meeting   | 1:30 PM – 2:00 PM   |
| 4:30 PM – 5:00 PM   | Internal Staff Meeting   | 12:15 PM – 1:15 PM   | Weeting   | Meeting w/ Commissioner Rubio 8   |
|   | internal start meeting   |  | 12:30 PM – 2:30 PM  | Directors Esau, Oliveira & Rogers   |
| Office  | 4:00 PM – 5:00 PM  | Lunch w/ Jan Mason   | Office  | Directors Esad, Oriverra & Rogers   |
|   | Meeting w/ Commissioner Mapps  | 1.30 014 - 3.00 014  | Unite   | 2:00 PM – 5:00 PM   |
|   | weeting wy commissioner wapps  | 1:30 PM – 2:00 PM  | 2:20 DN4 5:00 DN4   | 2:00 PIM – 5:00 PIM<br>Office   |
|   |  | Office   | 2:30 PM – 5:00 PM   | Office  |
|   |  |  | Out of Office   |   |
|   |  | 2:00 PM – 5:00 PM  |   |   |
|   |  | Out of Office  |   |   |
|   |  |  |   |   |
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|   |  |  |   |   |
|   |  | Week April 10 – April 14, 2023   |   | - • •   |
| Monday  | Tuesday  | Wednesday  | Thursday  | Friday  |
| 8:30 AM – 9:00 AM   |  |  |   |   |
| Commissioner Briefings w/ Chair Cruz &  | 8:30 AM – 11:30 AM   | 8:30 AM – 9:00 AM  | 8:30 AM – 9:00 AM   | 8:00 AM – 11:30 AM  |
| Commissioner Stoudamire   | Internal Staff Meetings  | Monthly Check-In w/ Michael Jordan   | Internal Staff Meeting  | Office & Internal Staff Meetings  |
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| 9:00 AM – 9:30 AM   | 11:30 AM – 12:00 PM  | 9:00 AM – 12:00 PM   | 9:00 AM – 10:00 AM  | 12:00 PM – 1:00 PM  |
| 9:00 AM – 9:30 AM<br>Commissioner Briefing w/ Commissioner  | 11:30 AM – 12:00 PM<br>Meeting w/ City Commissioner Chiefs of  | Internal Staff Meetings  | Quarterly Check-In w/ Commissioner  | 12:00 PM – 1:00 PM<br>Lunch w/ Cobi Lewis   |
|   |  | Internal Staff Meetings  |   | Lunch w/ Cobi Lewis   |
| Commissioner Briefing w/ Commissioner<br>Myers  | Meeting w/ City Commissioner Chiefs of   | Internal Staff Meetings<br>12:00 PM – 1:30 PM  | Quarterly Check-In w/ Commissioner<br>Ryan  | Lunch w/ Cobi Lewis<br>1:00 PM – 1:30 PM  |
| Commissioner Briefing w/ Commissioner<br>Myers<br>9:30 AM – 1:30 PM   | Meeting w/ City Commissioner Chiefs of   | Internal Staff Meetings  | Quarterly Check-In w/ Commissioner<br>Ryan<br>10:00 AM – 10:45 AM   | Lunch w/ Cobi Lewis   |
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