

**PROSPER PORTLAND**  
**Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice. **Due to the Covid-19 pandemic, some meetings were held virtually.**

**Week of April 3 – April 7, 2023**

Monday	Tuesday	Wednesday	Thursday	Friday
<p align="center">8:00 AM – 3:00 PM Office &amp; Internal Staff Meetings</p> <p align="center">3:00 PM – 4:00 PM Business Oregon Interview</p> <p align="center">4:00 PM – 4:30 PM Meeting w/ Mayor’s Office &amp; Office of Government Relations</p> <p align="center">4:30 PM – 5:00 PM Office</p>	<p align="center">8:30 AM – 10:00 AM Office &amp; Internal Staff Meetings</p> <p align="center">10:30 AM – 1:30 PM Present: Women of Influence</p> <p align="center">2:00 PM – 3:00 PM Meeting w/ Commissioner Gonzalez</p> <p align="center">3:30 PM – 4:00 PM Internal Staff Meeting</p> <p align="center">4:00 PM – 5:00 PM Meeting w/ Commissioner Mapps</p>	<p align="center">8:30 AM – 9:00 AM Office</p> <p align="center">9:00 AM – 10:00 AM Meeting w/ Beam Development &amp; Colas Construction</p> <p align="center">10:00 AM – 12:15 PM Internal Staff Meetings</p> <p align="center">12:15 PM – 1:15 PM Lunch w/ Jan Mason</p> <p align="center">1:30 PM – 2:00 PM Office</p> <p align="center">2:00 PM – 5:00 PM Out of Office</p>	<p align="center">8:00 AM – 10:00 AM Office &amp; Internal Staff Meetings</p> <p align="center">10:00 AM – 10:45 AM Weekly Check-In w/ Commissioner Rubio</p> <p align="center">11:00 AM – 12:30 PM Planning &amp; Development Directors Meeting</p> <p align="center">12:30 PM – 2:30 PM Office</p> <p align="center">2:30 PM – 5:00 PM Out of Office</p>	<p align="center">8:00 AM – 10:30 AM Internal Meeting</p> <p align="center">11:00 AM – 12:30 PM Private Appointment</p> <p align="center">1:00 PM – 1:30 PM Business Oregon Interview</p> <p align="center">1:30 PM – 2:00 PM Meeting w/ Commissioner Rubio &amp; Directors Esau, Oliveira &amp; Rogers</p> <p align="center">2:00 PM – 5:00 PM Office</p>

**Week April 10 – April 14, 2023**

Monday	Tuesday	Wednesday	Thursday	Friday
<p align="center">8:30 AM – 9:00 AM Commissioner Briefings w/ Chair Cruz &amp; Commissioner Stoudamire</p> <p align="center">9:00 AM – 9:30 AM Commissioner Briefing w/ Commissioner Myers</p> <p align="center">9:30 AM – 1:30 PM Office &amp; Internal Staff Meetings</p> <p align="center">1:30 PM – 2:00 PM Commissioner Briefing w/ Commissioner Platt</p> <p align="center">2:00 PM – 2:30 PM Photo Shoot w/ Oregon Business Magazine</p> <p align="center">2:30 PM – 3:00 PM Meeting w/ Debra Dunn, Synergy Resources Group</p> <p align="center">3:00 PM – 4:00 PM Meeting w/ Bureau of Planning &amp; Sustainability</p> <p align="center">4:00 PM – 4:30 PM Meeting w/ Motus</p>	<p align="center">8:30 AM – 11:30 AM Internal Staff Meetings</p> <p align="center">11:30 AM – 12:00 PM Meeting w/ City Commissioner Chiefs of Staff</p> <p align="center">12:00 PM – 1:00 PM Greater Portland Inc., Executive Committee Meeting</p> <p align="center">1:00 PM – 1:30 PM Bi-Monthly Check-In w/ Mayor Wheeler's Office</p> <p align="center">1:30 PM – 2:00 PM Internal Staff Meeting</p> <p align="center">2:00 PM – 3:00 PM Directors' Cabinet</p> <p align="center">3:00 PM – 4:00 PM Internal Staff Meeting</p>	<p align="center">8:30 AM – 9:00 AM Monthly Check-In w/ Michael Jordan</p> <p align="center">9:00 AM – 12:00 PM Internal Staff Meetings</p> <p align="center">12:00 PM – 1:30 PM Portland Business Alliance Board Meeting</p> <p align="center">1:30 PM – 3:00 PM Office</p> <p align="center">3:00 PM – 5:00 PM Board of Commissioner Meeting</p>	<p align="center">8:30 AM – 9:00 AM Internal Staff Meeting</p> <p align="center">9:00 AM – 10:00 AM Quarterly Check-In w/ Commissioner Ryan</p> <p align="center">10:00 AM – 10:45 AM Weekly Check-In w/ Commissioner Rubio</p> <p align="center">10:45 AM – 11:00 AM Telephone Call w/ Emerald Bogue</p> <p align="center">11:30 AM – 1:00 PM Bureau Directors Meeting</p> <p align="center">1:00 PM – 3:30 PM Office &amp; Internal Staff Meetings</p> <p align="center">3:30 PM – 5:00 PM Private Appointment</p>	<p align="center">8:00 AM – 11:30 AM Office &amp; Internal Staff Meetings</p> <p align="center">12:00 PM – 1:00 PM Lunch w/ Cobi Lewis</p> <p align="center">1:00 PM – 1:30 PM Desk Time</p> <p align="center">2:00 PM – 4:00 PM Meeting w/ Commissioner Rubio &amp; Directors Esau, Oliveira &amp; Rogers</p>