



Building an Equitable Economy

**Gustavo J. Cruz, Jr.**  
Chair

**Marcelino Alvarez**  
Commissioner

**William Myers**  
Commissioner

**Michi Slick**  
Commissioner

**Serena Stoudamire Wesley**  
Commissioner

**Carmen Rubio**  
Commissioner,  
City of Portland

**Kimberly Branam**  
Executive Director

This document represents the official meeting record of the September 27, 2023, Prosper Portland Board of Commissioners (Board) meeting held via Zoom. The full video recording of this meeting can be found at: <https://www.youtube.com/watch?v=j8bjr7CyusE>

### 1. Call to Order and Roll Call

Chair Gustavo Cruz called the Prosper Portland Board meeting to order at approximately 3:07 p.m. Pam Feigenbutz, Prosper Portland Board recording secretary, called the roll:

Chair Gustavo Cruz	PRESENT
Commissioner Marceline Alvarez	PRESENT
Commissioner William Myers	ABSENT
Commissioner Michi Slick	PRESENT
Commissioner Serena Stoudamire Wesley	PRESENT

Chair Cruz read the following statement: “As required by State law, Prosper Portland provides an opportunity for the public to access and attend its meetings virtually; as such, a YouTube live stream video of the meeting can be found here. The public can also provide written testimony to the Commission or arrange in advance to provide virtual testimony to the Commission during the meeting by emailing [ProsperCommissioners@ProsperPortland.us](mailto:ProsperCommissioners@ProsperPortland.us).”

### 2. Commissioner Reports

Commissioner Alvarez

- Nothing to report.

Commissioner Slick

- Nothing to report.

Commissioner Stoudamire Wesley

- Nothing to report.

Chair Cruz

- Nothing to report.

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### 3. Executive Director Report

- Recognized two new board members, Commissioners Slick and Alvarez and extended gratitude to outgoing Commissioners Platt and Rodriguez and acknowledged continuing Board members Cruz, Myers, and Stoudamire Wesley
- Reported ESCO plans to stay in the city and move into a new Northwest headquarters
- Announced Prosper Portland received the Game Changer award at the 2023 Power Conference on September 14
- Noted it is Latinx Heritage Month, or Hispanic Heritage Month which runs from September 15 through October 15 as an annual celebration of the histories, cultures, and contributions of people from Mexico, the Caribbean, and Central and South America
- Shared Wednesday is the final Every Wednesday event
- Announced, in partnership with Travel Portland, the Office of Events and Film at Prosper Portland is offering a new grant opportunity to amplify previously unheard stories of Portlanders
- Reported the third round of Prosper Portland’s Small Business Stabilization Restore Grant opens the following week
- Announced the White Lotus Foundation’s second annual Portland Mid-Autumn Moon Festival occurs on September 30

### 4. Meeting Minutes

Chair Cruz called for a motion to approve the July 12, 2023, Prosper Portland Board meeting minutes. Commissioner Alvarez moved and Commissioner Stoudamire Wesley seconded the motion.

AYES: Cruz, Alvarez, Slick, Stoudamire Wesley  
NAYS: None

### 5. Public Comment for Items Not on Agenda

None.

## REGULAR AGENDA

### 6. Action Item: Election of Officers

Chair Cruz called for a motion to nominate Board Officers. Commissioner Alvarez moved to nominate Gustavo Cruz as Chair, Willy Myers as Vice Chair, and Serena Stoudamire Wesley as Treasurer; Commissioner Slick seconded the motion.

AYES: Cruz, Alvarez, Slick, Stoudamire Wesley  
NAYS: None

### 7. Action Item: Appointing Audit Committee Members

Chair Cruz called for a motion to nominate Audit Committee Members. Commissioner Alvarez moved to nominate Gustavo Cruz and Serena Stoudamire Wesley as Audit Committee Members; Commissioner Slick seconded the motion.

AYES: Cruz, Alvarez, Slick, Stoudamire Wesley  
NAYS: None

**8. Action Item: Resolution 7498 - Adopting Budget Amendment No. 1 for the Fiscal Year Beginning July 1, 2023, and Ending June 30, 2024; and Making Appropriations**

Prosper Portland Staff presenting this item:

*Tony Barnes, Finance Manager*

*Kay Little, Asset & Investment Manager*

*Andrea Gall, Program Manager II*

Mr. Barnes provided a high-level schedule of the budget monitoring process for the year and reviewed the updated Financial Sustainability Plan framework and background.

Ms. Gall, Mr. Little, and Mr. Barnes reviewed the following budget revisions by appropriation, 1.) Communities Opportunities and Enhancement Program, 2.) Retention and Expansion Fund, 3.) Economic Development, 4.) Property Development, and 5.) Committed Grants.

Mr. Barnes noted revisions in resources and expenditures by appropriation.

Chair Cruz called for a motion to approve Resolution No. 7498, Commissioner Stoudamire Wesley moved, and Commissioner Rodriguez seconded the motion.

AYES: Cruz, Alvarez, Slick, Stoudamire Wesley

NAYS: None

**9. Action Item: Resolution 7499 - Nominating Members to the Cully Tax Increment Finance District Community Leadership Committee and Recommending City Council Appointment**

Prosper Portland Staff presenting this item:

*Kathryn Hartinger, Program Manager I*

*Dana DeKlyen, Program Manager I*

Ms. DeKlyen provided context and background on the Tax Increment Financing (TIF) process and explained how the approach differs from historical TIF district implementation. Ms. DeKlyen described the robust community engagement and community led process, TIF district goals, and eligible projects.

Ms. Hartinger reviewed the purpose and role of the Community Leadership Committee and provided an overview of the appointment process for the selection committee as well as for membership.

Chair Cruz called for a motion to approve Resolution No. 7499, Commissioner Stoudamire Wesley moved, and Commissioner Slick seconded the motion.

AYES: Cruz, Alvarez, Slick, Stoudamire Wesley

NAYS: None

## **CONSENT AGENDA**

- 10. Action Item: Resolution 7500 - Authorizing Execution of Amendments to an Agreement with Worksystems, Inc. to Implement the Workforce Development Component of the Community Opportunities and Enhancements Program in Fiscal Years 2022-23 and 2023-24**
- 11. Action Item: Resolution 7501 - Authorizing Issuance of a Use Permit to the City of Portland Bureau of Parks and Recreation for Use of a Storage Closet at the Nick Fish**
- 12. Action Item: Resolution 7502 - Authorizing an Amendment to a Hotel Asset Management Contract with Stellarum Hospitality Consulting for the Inn at the Convention Center Located at 420 NE Holladay Street**

Chair Cruz called for a motion to approve Resolutions No. 7500, 7501, and 7502, Commissioner Slick moved, and Commissioner Stoudamire Wesley seconded the motion.

AYES: Cruz, Alvarez, Slick, Stoudamire Wesley  
NAYS: None

## **13. Adjourn**

There being no further business, Chair Cruz adjourned the Prosper Portland Board meeting at approximately 4:06 p.m.