

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice. **Due to the Covid-19 pandemic, some meetings were held virtually.**

Week of February 27 – March 3, 2023

Monday	Tuesday	Wednesday	Thursday	Friday
		<p align="center">8:00 AM – 3:45 PM Office & Internal Staff Meetings</p> <p align="center">3:45 PM – 4:00 PM Telephone Call w/ Kristin Lieber</p> <p align="center">4:00 PM – 5:00 PM Office</p>	<p align="center">8:00 AM – 10:00 AM Office & Internal Staff Meetings</p> <p align="center">10:00 AM – 10:45 AM Weekly Check-In w/ Commissioner Rubio</p> <p align="center">11:00 AM – 11:30 AM Meeting w/ Bureau Development Services, Civic Life, & City Attorney</p> <p align="center">11:30 AM – 2:00 PM Internal Staff Meetings</p> <p align="center">2:00 PM – 2:45 PM Meeting w/ Bobbly Lee</p> <p align="center">3:00 PM – 3:30 PM Monthly Check-In w/ Chair Cruz</p> <p align="center">4:30 PM – 5:00 PM Office</p>	<p align="center">8:00 AM – 9:00 AM Office</p> <p align="center">9:00 AM – 10:00 AM Meeting w/ Molly Rogers</p> <p align="center">10:00 AM – 11:30 AM Office</p> <p align="center">1:00 PM – 5:00 PM Office & Internal Staff Meetings</p>

Week March 6 – March 10, 2023

Monday	Tuesday	Wednesday	Thursday	Friday
<p align="center">8:00 AM – 9:00 AM Office</p> <p align="center">9:00 AM – 9:30 AM Commissioner Briefings w/ Chair Cruz & Commissioner Myers</p> <p align="center">9:30 AM – 11:00 AM Office & Internal Staff Meeting</p> <p align="center">1:30 PM – 2:00 PM Internal Staff Meeting</p> <p align="center">2:00 PM – 2:30 PM Commissioner Briefings w/ Commissioner Platt & Stoudamire Wesley</p> <p align="center">2:30 PM – 3:00 PM Internal Staff Meeting</p> <p align="center">3:00 PM – 4:00 PM Meeting w/ Bureaus of Development Services & Planning & Sustainability</p> <p align="center">4:00 PM – 4:30 PM Internal Staff Meeting</p> <p align="center">4:30 PM – 5:00 PM Meeting w/ Commissioner Rubio and Directors Esau & Oliveira</p>	<p align="center">8:00 AM – 1:00 PM Office & Internal Staff Meetings</p> <p align="center">1:00 PM – 2:00 PM Bi-Monthly Check-In w/ Mayor Wheeler’s Office</p> <p align="center">2:30 PM – 4:30 PM Office & Internal Staff Meeting</p>	<p align="center">8:30 AM – 3:00 PM Office & Internal Staff Meetings</p> <p align="center">3:00 PM – 5:00 PM Board of Commissioner Meeting</p>	<p align="center">8:00 AM – 9:00 AM MEET: Directors' Cabinet</p> <p align="center">8:30 AM – 10:00 AM Attend: Forum Breakfast: State of Oregon's Black Economy</p> <p align="center">10:30 AM – 11:30 AM Internal Staff Meetings</p> <p align="center">11:30 AM – 1:00 PM Bureau Directors Meeting</p> <p align="center">1:00 PM – 2:30 PM Meeting w/ Various Bureau Directors</p> <p align="center">3:00 PM – 4:00 PM Meeting w/ Erin Graham</p>	<p align="center">8:00 AM – 11:00 AM Desk Time</p> <p align="center">11:00 AM – 12:00 PM Meeting w/ Office Management & Finance</p> <p align="center">12:00 PM – 1:30 PM Office & Internal Staff Meeting</p> <p align="center">1:30 PM – 2:00 PM Meeting w/ Bobby Lee</p> <p align="center">2:00 PM – 5:00 PM Desk Time</p>