

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice. **Due to Covid-19 pandemic, some meetings were held virtually.**

Week of January 16 – January 20, 2023

Monday	Tuesday	Wednesday	Thursday	Friday
<p>HOLIDAY</p> <p>8:30 AM -10:30 AM SPEAK: The Skanner 37th Annual Martin Luther King, Jr., Breakfast</p>	<p>8:00 AM – 12:00 PM Office & Internal Staff Meetings</p> <p>12:00 PM – 12:30 PM Telephone Call w/ Gabe Lucas</p> <p>12:30 PM – 2:00 PM Office</p> <p>2:00 PM – 2:30 PM Meeting w/ Commissioner Platt</p> <p>2:30 PM – 3:00 PM Internal Staff Meeting</p> <p>4:00 PM – 4:30 PM Bureau Directors Meeting</p>	<p>8:00 AM – 9:00 AM Greater Portland Inc., Monthly Board Meeting</p> <p>9:00 AM – 10:00 AM Internal Staff Meeting</p> <p>10:00 AM – 11:00 AM Meeting w/ Healthy Communities Coalition</p> <p>11:00 AM – 4:30 PM Office & Internal Staff Meetings</p> <p>4:30 PM – 5:30 PM Meeting with Mayor's Office</p>	<p>8:30 AM – 9:00 AM Internal Staff Meeting</p> <p>9:00 AM – 10:00 AM Meeting w/ Portland Public Schools</p> <p>10:15 AM – 11:00 AM Meeting w/ Commissioner Rubio</p> <p>11:00 AM – 11:30 AM Office</p> <p>1:30 PM – 2:30 PM Office</p> <p>2:30 PM – 3:00 PM Meeting w/ Monique Claiborne</p> <p>3:00 PM – 4:00 PM Monthly Check-In w/ Portland Housing Bureau</p> <p>4:00 PM – 4:30 PM Meeting w/ Sephorn Cheang</p>	<p>8:30 AM – 12:00 PM Office & Internal Staff Meetings</p> <p>12:00 PM – 1:00 PM Meeting w/ Michael Jordan</p> <p>1:30 PM – 5:00 PM Office & Internal Staff Meetings</p>

Week January 23 – January 27, 2023

Monday	Tuesday	Wednesday	Thursday	Friday
<p>9:00 AM – 5:00 PM Mediation</p>	<p>8:00 AM – 12:00 PM Office & Internal Staff Meetings</p> <p>12:00 PM – 12:15 PM Commissioner Briefing w/ Commissioner Stoudamire & Platt</p> <p>1:00 PM – 1:20 PM Bi-Monthly Check-In w/ Mayor Wheeler's Office</p> <p>2:00 PM – 3:00 PM Meeting w/ Commissioner Rubio</p> <p>3:30 PM – 3:45 PM Commissioner Briefing w/ Chair Cruz & Commissioner Myers</p> <p>3:45 PM – 4:30 PM Office</p>	<p>7:30 AM – 10:00 AM Attend: State of the Workforce</p> <p>10:30 AM – 1:00 PM Office & Internal Staff Meetings</p> <p>1:00 PM – 4:00 PM Board of Commissioner Budget Work Session</p> <p>3:45 PM – 5:00 PM Out III</p>	<p>8:00 AM – 10:15 PM Internal Staff Meetings</p> <p>10:15 AM – 11:15 AM Private Appointment</p> <p>11:15 AM – 12:00 PM Internal Staff Meetings</p> <p>12:00 PM – 5:00 PM Directors Retreat Day 1</p>	<p>8:00 AM – 5:00 PM Directors Retreat Day 2</p>