

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice. **Due to Covid-19, some meetings were held virtually.**

Week of October 31 – November 4, 2022

Monday	Tuesday	Wednesday	Thursday	Friday
	<p align="center">8:30 AM – 1:00 PM Office & Internal Staff Meetings</p> <p align="center">1:00 PM – 2:00 PM Weekly Check-In w/ Mayor Wheeler's Office</p> <p align="center">2:00 PM – 2:30 PM Telephone Call w/ Annette Price</p> <p align="center">2:30 PM – 5:00 PM Out of Office</p>	<p align="center">8:30 AM – 9:30 AM Breakfast Meeting w/ Commissioner Myers</p> <p align="center">10:00 AM – 12:00 PM Internal Staff Meetings</p> <p align="center">12:00 PM – 1:00 PM Greater Portland Inc., Board Meeting</p> <p align="center">1:15 PM – 3:00 PM Meeting w/ ECONorthwest & Portland Housing Bureau</p> <p align="center">3:00 PM – 3:30 PM Internal Staff Meeting</p> <p align="center">3:30 PM – 4:00 PM Meeting w/ Chair Cruz</p> <p align="center">4:00 PM – 4:30 PM Meeting w/ Valeria Tapia</p> <p align="center">4:30 PM – 5:00 PM Desk Time</p>	<p align="center">8:30 AM – 9:30 AM Office & Internal Staff Meeting</p> <p align="center">9:30 AM – 11:00 AM SPEAK: Kobe Delegation</p> <p align="center">11:30 AM – 1:00 PM Lunch Meeting w/ Commissioner Platt</p> <p align="center">1:00 PM – 5:00 PM Office & Internal Staff Meetings</p> <p align="center">6:00 PM – 9:00 PM ATTEND: Portland Opportunities Industrialization Center + Rosemary Anderson High School Gala</p>	<p align="center">8:30 AM – 10:30 AM Office & Internal Staff Meetings</p> <p align="center">10:30 AM – 11:00 AM Monthly Check-In w/ Commissioner Mapps</p> <p align="center">11:00 AM – 1:30 P.M Internal Staff Meetings</p> <p align="center">1:30 PM – 3:00 PM Private Appointment</p> <p align="center">3:00 PM – 5:00 PM Desk Time</p>

Week November 7 – November 11, 2022

Monday	Tuesday	Wednesday	Thursday	Friday
<p align="center">8:00 AM – 9:00 AM Desk Time</p> <p align="center">9:00 AM – 9:30 AM Commissioner Briefing w/ Chair Cruz & Commissioner Platt</p> <p align="center">9:30 AM -10:00 AM Internal Staff Meeting</p> <p align="center">10:00 AM – 10:30 AM Commissioner Briefing w/ Commissioner Stoudamire & Commissioner Myers</p> <p align="center">10:30 AM – 11:00 AM Office & Internal Staff Meeting</p> <p align="center">11:00 AM – 11:30 AM Meeting w/ Kelly Dineen</p> <p align="center">11:30 AM -1:00 AM Office & Internal Staff Meetings</p> <p align="center">1:00 PM – 1:30 PM Commissioner Briefing w/ Commissioner Rodriguez</p>	<p align="center">8:30 AM – 9:00 AM Internal Staff Meeting</p> <p align="center">9:00 AM – 9:30 AM Meeting w/ Bureau Planning & Sustainability</p> <p align="center">9:30 AM – 10:00 AM Meeting w/ Mayor's Office</p> <p align="center">10:30 AM – 1:00 PM Office & Internal Staff Meeting</p> <p align="center">1:00 PM – 2:00 PM Weekly Check-In w/ Mayor Wheeler's Office</p> <p align="center">2:00 PM – 4:30 PM Office & Internal Staff Meetings</p>	<p align="center">8:00 AM – 12:00 PM Office & Internal Staff Meetings</p> <p align="center">12:00 PM – 1:30 PM Portland Business Alliance Board Meeting</p> <p align="center">12:30 PM – 1:00 PM Meeting w/ Mayor's Office</p> <p align="center">1:30 PM – 3:00 PM City Council</p> <p align="center">3:00 PM – 5:00 PM Board of Commissioners Meeting</p>	<p align="center">5:30 AM – 11:30 AM Office & Internal Staff Meetings</p> <p align="center">11:30 AM – 1:00 PM Bureau Directors Monthly Meeting</p> <p align="center">1:15 PM – 5:00 PM Internal Staff Meetings</p>	<p>Holiday</p>

<p>1:30 PM – 2:00 PM Meeting w/ Office of Management & Finance & City Budget Office</p> <p>2:00 PM – 3:00 PM Internal Staff Meeting</p> <p>3:00 PM – 3:45 PM Meeting w/ Commissioner Ryan’s Office</p> <p>4:00 PM – 4:30 PM Meeting w/ Stephen Green</p> <p>4:30 PM – 5:00 PM Desk Time</p>				
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