

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice. **Due to Covid-19, meetings were held either virtually or in-person during this time.**

Week of July 25 – July 29, 2022

Monday	Tuesday	Wednesday	Thursday	Friday
<p>9:00 AM – 9:45 AM Meeting w/ Jessie Burke</p> <p>10:00 AM – 5:00 PM Office & Internal Staff Meetings</p>	<p>8:30 AM – 9:00 AM Internal Staff Meeting</p> <p>9:00 AM – 12:30 PM Personnel Interviews</p> <p>1:00 PM – 2:00 PM Weekly Check-In w/ Mayor Wheeler’s Office</p> <p>2:00 PM – 3:00 PM Internal Staff Meetings</p> <p>3:00 PM – 4:00 PM Community Conversations: w/ RACE TALKS</p> <p>4:00 PM – 4:30 PM Directors Bi-Weekly Check-In</p> <p>4:30 PM – 5:00 PM Internal Staff Meeting</p>	<p>8:00 AM – 9:00 AM Meeting w/ RW Ventures</p> <p>8:45 AM – 9:30 AM Meet/Greet with Lisa Watson</p> <p>10:00 AM – 3:00 PM Internal Staff Meetings</p> <p>3:00 PM – 3:45 PM Quarterly Meeting w/ Monique Claiborne</p>	<p>8:30 AM – 9:00 AM Internal Staff Meeting</p> <p>9:00 AM – 10:20 AM Personnel Interviews</p> <p>10:30 AM – 12:00PM Internal Staff Meetings</p> <p>12:35 PM – 2:30 PM Personnel Interviews</p> <p>2:30 PM – 5:00 PM Desk Time</p>	<p>8:30 AM – 9:00 AM Telephone Call w/ Tom Miller</p> <p>9:00 AM – 9:30 AM Telephone Call w/ Donnie Oliveira</p> <p>9:30 AM – 11:00 AM Internal Staff Meetings</p> <p>11:00 AM – 11:30 AM Telephone Call w/ Oscar Arana</p> <p>11:30 AM – 12:00 PM Internal Staff Meeting</p> <p>12:00 PM – 12:30 PM Telephone Call w/ Molly Rogers</p> <p>12:30 PM – 2:00 PM Private Appointment</p> <p>2:30 PM – 5:00 PM Desk Time</p>