

**PROSPER PORTLAND
Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice. **Due to Covid-19, some meetings were held virtually during this time.**

Week of July 11 – July 15, 2022

| Monday | Tuesday | Wednesday | Thursday | Friday |
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| 8:00 AM – 9:00 AM Commissioner Briefing w/ Chair Cruz & Commissioner Rodriguez 9:00 AM – 10:00 AM Desk Time 10:00 AM – 10:30 AM Commissioner Briefing w/ Commissioner Myers 11:00 AM – 11:30 AM Commissioner Briefing w/ Commissioner Stoudamire Wesley 11:30 AM – 12:00 PM Internal Staff Meeting 12:00 PM – 12:45 PM Greater Portland Inc. Executive Committee Meeting 12:45 PM – 1:30 PM Internal Staff Meeting 1:30 PM – 2:30 PM Meeting w/ BEAM Development Team, Live Nation, & Mayor Wheeler's Office 2:30 PM – 3:00 PM Telephone Call w/ Michelle Kirby 3:30 PM – 4:00 PM Briefing w/ Commissioner Platt 4:00 PM – 5:00 PM Meeting w/ Cully Partners/Portland Housing Bureau & Bureau of Planning & Sustainability | 8:30 AM – 1:00 PM Internal Staff Meetings 1:00 PM – 2:00 PM Weekly Check-In w/ Mayor Wheeler's Office 2:00 PM – 3:00 PM Meeting w/ Portland Housing Bureau 3:00 PM – 4:00PM Office & Internal Staff Meeting 4:00 PM – 4:30 PM Directors Bi-Weekly Check-In | 8:30 AM – 9:00 AM Monthly Check-In w/ Mike Jordan 9:00 AM – 1:00 PM Office & Internal Staff Meetings 1:00 PM – 2:00 PM Meeting w/ Mayor Wheeler's Office 2:00 PM – 3:00 PM Internal Staff Meeting 3:00 PM – 5:00 PM Board of Commissioners Meeting | 8:30 AM – 1:30 PM Office & Internal Staff Meetings 10:30 AM – 12:00 PM Planning & Development Directors Monthly Meeting 1:00 PM – 5:00 PM Out Ill 2:00 PM – 3:00 PM Internal Meeting 3:30 PM – 5:00 PM Out Ill | 9:00 AM – 9:15 AM Internal Staff Meeting 9:15 AM – 9:45 AM Telephone Call w/ Dan Eisenbeis 9:45 AM – 11:00 AM Meeting w/ Shaina Pomerantz 11:00 AM – 1:00 PM Office & Internal Staff Meetings 1:00 PM – 2:00 PM Meeting w/ Healthy Communities Coalition 2:00 PM – 3:00 PM Internal Meeting 3:30 PM – 5:00 PM Out Ill |

Week July 18 – July 22, 2022

| Monday | Tuesday | Wednesday | Thursday | Friday |
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| 8:00 AM – 4:30 PM Office & Internal Staff Meetings 5:00 PM – 9:00 PM Attend: Executive Dinner for TAWA PDX | 8:30 AM – 10:00 AM Internal Staff Meetings 10:00 AM – 11:00 AM Weekly Check-In w/ Mayor Wheelers Office 11:00 AM – 1:15 PM Office 2:00 PM – 5:30 PM ATTEND: The Alliance Working in America: Forum for Reimagining the Oregon-Japan Alliance | 8:00 AM – 9:00 AM Greater Portland Inc., Monthly Board Meeting 9:00 AM – 5:00 PM Office & Internal Staff Meetings | 8:30 AM – 10:30 AM Internal Staff Meetings 10:30 AM – 11:30 AM Meeting w/ Chris I. J. Fobes 1:00 PM – 2:00 PM Meeting w/ Peter Andrews 2:30 PM – 3:00 PM Internal Staff Meeting 3:00 PM – 4:00 PM Monthly Check-In w/ Portland Housing Bureau 4:15 PM – 6:00 PM Attend: PSU Conference Sponsorship Reception | 8:00 AM – 9:00 AM Desk Time 9:00 AM – 10:00 AM Bi-Monthly Meeting w/ Mayor Wheeler 10:00 AM – 1:00 PM Office & Internal Staff Meetings 1:00 PM – 1:30 PM Telephone Call w/ Andrew Hoan 1:30 PM – 5:00 PM Desk Time |