

**PROSPER PORTLAND  
Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice. **Due to Covid-19, meetings were held either virtually or in-person during this time.**

**Week of June 27 – July 1, 2022**

Monday	Tuesday	Wednesday	Thursday	Friday
				Vacation

**Week July 4 – July 8, 2022**

Monday	Tuesday	Wednesday	Thursday	Friday
Holiday	<p align="center">8:00 AM – 1:00 PM Office &amp; Internal Staff Meetings</p> <p align="center">1:00 PM – 2:00 PM Weekly Check-In w/ Mayor Wheeler’s Office</p> <p align="center">2:00 PM – 2:45 PM Internal Staff Meeting</p> <p align="center">2:45 PM – 3:00 PM Telephone Call w/ Andrew Fitzpatrick</p> <p align="center">3:00 PM – 4:00 PM Desk Time</p> <p align="center">4:00 PM – 4:30 PM Directors Bi- Weekly Check-in</p> <p align="center">4:30 PM – 5:00 PM Monthly Check-In w/ Chair Cruz</p>	<p align="center">8:00 AM – 12:30 PM Office &amp; Internal Staff Meetings</p> <p align="center">12:30 PM – 1:00 PM Telephone Call w/ Commissioner Myers</p> <p align="center">1:00 PM – 4:00 PM Office &amp; Internal Staff Meetings</p> <p align="center">4:00 PM – 5:00 PM Monthly Check-In w/ Bureau Planning &amp; Sustainability</p>	<p align="center">8:00 AM – 9:00 AM Office &amp; Internal Staff Meetings</p> <p align="center">9:00 AM – 9:15 AM Telephone Call w/ Sam Adams</p> <p align="center">9:30 AM – 10:00 AM Telephone Call w/ Donnie Oliveira</p> <p align="center">10:00 AM – 10:30 AM Desk Time</p> <p align="center">10:30 AM – 11:00 AM Monthly Check-In w/ Commissioner Ryan</p> <p align="center">11:00 AM – 11:30 AM Desk Time</p> <p align="center">11:30 AM – 1:00 PM Bureau Directors Monthly Meeting</p> <p align="center">1:00 PM – 1:30 PM Telephone Call w/ Shoshanah Oppenheim</p> <p align="center">1:00 PM – 4:30 PM Office &amp; Internal Staff Meetings</p>	<p align="center">8:00 AM – 10:00 AM Office &amp; Internal Staff Meeting</p> <p align="center">10:00 AM – 10:30 AM Monthly Meeting w/ Commissioner Mapps</p> <p align="center">10:30 AM – 1:30 PM Office &amp; Internal Staff Meetings</p> <p align="center">1:30 PM – 2:00 PM Meeting w/ Dan Bruton</p> <p align="center">2:00 PM – 5:00 PM Office</p>