



Inclusive Business Resource Network

Client Terms and Conditions

Definitions

Client: business owner and/or entrepreneur who receives services through the Inclusive Business Resource Network

Service Provider: organization that is funded by Prosper Portland to provide services to Clients

Client Responsibilities

- Complete a Client Intake form and a Goal Setting form.
- Complete a brief survey approximately every 3 months about support you received from Service Providers and your progress on goals you've set for your business.
- Complete an Annual Wellness survey which will ask you about the state of your business.

Data Usage

- Data provided through secure IBRN forms are available to Prosper Portland and Service Providers.
- Public reporting by Prosper Portland will only occur in a way that does not disclose individual Client data.
- Prosper Portland and IBRN Service Provider staff have pledged not to disclose Client information unless the Client consents or unless public records or other laws require disclosure.
- Client email addresses will be added to the IBRN monthly newsletter distribution list. This newsletter contains business resources that are free or reduced cost and that may be beneficial to Clients. Client email addresses will not be shared. If a Client wishes to opt out, they may do so via a link in the newsletter.
- Client phone numbers may be utilized for text message notifications or to share survey requests. If a Client wishes to opt out, they may do so via the SMS system.

Learn more about the Inclusive Business Resource Network at <http://prosperportland.us/ibrn>

If you have questions, please email ibrn@prosperportland.us