

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice. **Due to Covid-19, some meetings were held virtually during this time.**

Week of August 15 – August 19, 2022

Monday	Tuesday	Wednesday	Thursday	Friday
<p>9:00 AM – 3:30 PM Office & Internal Staff Meetings</p> <p>3:30 PM – 4:00 PM Meeting w/ Bryson Davis & Anyeley Hallova</p> <p>4:00 PM – 5:00 PM Desk Time</p>	<p>8:00 AM – 11:00 AM Office & Internal Staff Meetings</p> <p>11:00 AM – 12:30 PM Meeting w/ Office Government Relations</p> <p>1:00 PM – 2:00 PM Weekly Check-In w/ Mayor Wheeler’s Office</p> <p>2:00 PM – 3:00 PM Office</p> <p>3:00 PM – 3:45 PM Greater Portland Economic Development District Executive Committee Meeting</p> <p>4:00 PM – 4:30 PM Directors Bi- Weekly Check-In</p>	<p>7:00 AM – 8:00 AM Desk Time</p> <p>8:00 AM – 9:00 AM Greater Portland Inc., Board Meeting</p> <p>9:00 AM – 11:00 AM Internal Staff Meetings</p> <p>11:00 AM – 11:50 AM Meeting w/ Various City of Portland Staff</p> <p>1:00 PM – 2:00 PM Meeting w/ Greater Portland Inc., METRO, & Port of Portland</p> <p>2:00 PM – 4:30 PM Internal Staff Meetings</p> <p>4:30 PM – 5:00 PM Telephone Call w/ Marian Hammond</p>	<p>8:00 AM – 11:00 AM Office & Internal Staff Meetings</p> <p>11:15 AM – 11:45 AM Private Appointment</p> <p>12:30 PM – 1:00 PM Meeting w/ Ashley Henry & Commissioner Platt</p> <p>1:15 PM – 2:30 PM Internal Staff Meetings</p> <p>2:30 PM – 3:00 PM Telephone Call w/ Molly Rogers</p> <p>3:00 PM – 4:00 PM Monthly Check-In w/ Portland Housing Bureau</p> <p>4:00 PM – 4:30 PM Directors Bi-Weekly Check-In</p> <p>4:30 PM – 5:00 PM Office</p>	<p>Vacation</p>

Week August 22 – August 26, 2022

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Out Ill</p>	<p>8:00 AM – 9:00 AM Office & Internal Staff Meetings</p> <p>9:00 AM – 10:00 AM Meeting w/ NEXStrategies</p> <p>10:00 AM – 1:00 PM Office & Internal Staff Meetings</p> <p>1:00 PM – 2:00 PM Weekly Check-In w/ Mayor Wheeler’s Office</p> <p>2:00 PM – 2:30 PM Desk Time</p> <p>2:30 PM – 4:00 PM Greater Portland Economic Development District Board Meeting</p> <p>4:00 PM – 5:00 PM Desk Time</p>	<p>9:00 AM – 11:00 AM Internal Staff Meeting</p> <p>11:00 AM – 12:00 PM Meeting w/ Estolano Advisors</p> <p>12:00 PM – 2:30 PM Office & Internal Staff Meetings</p> <p>3:00 PM – 5:00 PM Private Appointment</p>	<p>8:30 AM – 1:30 PM Office & Internal Staff Meetings</p> <p>1:30 PM – 2:00 PM Meeting w/ RW Ventures</p> <p>2:00 PM – 2:45 PM Desk Time</p> <p>2:45 PM – 4:00 PM Private Appointment</p> <p>4:00 PM – 4:30 PM Directors Bi-Weekly Check-In</p> <p>4:30 PM – 5:00 PM Desk Time</p>	<p>8:00 AM – 10:00 AM Office & Internal Staff Meetings</p> <p>10:00 AM – 11:00 AM Meeting w/ ECONorthwest & Portland Housing Bureau</p> <p>11:30 AM – 5:00 PM Out Ill</p>