

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice. **Due to Covid-19, meetings were held virtually during this time.**

Week of February 14 – February 18, 2022

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:00 AM – 10:00 AM Meeting w/ Noel Brown</p> <p>10:00 AM – 11:00 AM Office</p> <p>11:00 AM – 11:15 AM Telephone Call w/ Derek Bradley</p> <p>11:15 AM – 4:00 PM Office & Internal Staff Meetings</p> <p>4:00 PM – 5:00 PM Meeting w/ Cully Partners, Portland Housing Bureau, & Bureau of Planning & Sustainability</p>	<p>8:30 AM – 12:30 PM Office & Internal Staff Meetings</p> <p>1:00 PM – 2:00 PM Tour: 10th & Yamhill (10Y)</p> <p>2:00 PM – 3:00 PM Internal Staff Meeting</p> <p>3:00 PM – 3:45 PM Greater Portland Economic Development District Executive Committee Meeting</p> <p>4:00 PM – 5:00 PM Private Appointment</p>	<p>8:00 AM – 9:00 AM Attend: Portland Business Alliance - State of the Economy Event</p> <p>9:00 AM – 4:00 PM Office & Internal Staff Meetings</p> <p>4:00 PM – 4:30 PM Telephone Call w/ Nolan Lienhart</p> <p>4:30 PM – 5:00 PM Meeting w/ Ellen Bolus-Edmonds & Janice Mason</p>	<p>8:00 AM – 12:00 PM Office & Internal Staff Meetings</p> <p>1:00 PM – 2:30 PM Office</p> <p>2:30 PM – 3:00 PM Monthly Check-In w/ Shannon Callahan</p> <p>3:00 PM – 4:00 PM Monthly Check-In w/ Portland Housing Bureau</p> <p>4:00 PM – 4:30 PM Directors Bi- Weekly Check-In</p>	<p>9:00 AM – 10:00 AM Bi-Monthly Meeting w/ Mayor Wheeler</p> <p>10:00 AM – 10:30 AM Telephone Call w/ Commissioner Platt</p> <p>10:30 AM – 5:00 PM Office & Internal Staff Meetings</p>

Week February 21 – February 28, 2022

Monday	Tuesday	Wednesday	Thursday	Friday/Saturday/Monday
<p>Holiday</p>	<p>8:00 AM – 11:30 AM Office & Internal Staff Meetings</p> <p>11:30 AM – 12:00 PM Telephone Call w/ Ashley Henry</p> <p>1:00 PM – 1:15 PM Meeting w/ Mexican Consulate</p> <p>1:30 PM – 2:30 PM Office & Internal Staff Meetings</p> <p>2:30 PM – 4:00 PM Greater Portland Economic Development District Executive Committee Meeting</p> <p>4:00 PM – 4:30 PM Directors Bi-Weekly Check-In</p>	<p>8:00 AM – 2:00 PM Office & Internal Staff Meetings</p> <p>2:00 PM – 3:30 PM Meeting w/ City of Portland Attorney’s Office & Various Bureaus</p> <p>3:00 PM – 4:00 PM Multnomah County Child Care Facilities Meeting</p> <p>4:00 PM – 4:45 PM Meeting w/ Chris Flick & John Wasitynski</p>	<p>8:00 AM – 11:00 AM Office & Internal Staff Meetings</p> <p>11:00 AM – 11:30 AM Meeting w/ Michelle Kirby</p> <p>11:30 AM – 3:30 PM Office & Internal Staff Meetings</p> <p>3:30 PM – 4:00 PM Telephone Call w/ Ashley Henry</p> <p>4:00 PM – 4:30 PM Directors Bi- Weekly Check-In</p> <p>5:00 PM – 7:30 PM Attend: PitchBlack</p> <p>7:00 PM – 8:00 PM Attend: All Hands Raised Gala</p>	<p>8:00 AM – 5:00 PM Office & Internal Staff Meetings</p> <p align="center">—————</p> <p align="center">Saturday 6:00 PM – 7:00 PM Attend: Kairos Event</p> <p align="center">—————</p> <p align="center">Monday Out Ill</p>