

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice. **Due to Covid-19, meetings were held virtually during this time.**

Week of September 13 – September 17, 2021

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:30 AM – 12:00 PM Office</p> <p>12:00 PM – 12:30 PM Meeting w/ Sam Adams</p> <p>1:00 PM – 4:00 PM Office & Internal Staff Meetings</p> <p>4:00 PM – 4:30 PM Meeting w/ Anyeley Hallova</p> <p>4:30 PM – 5:00 PM Office</p>	<p>7:00 AM – 11:30 AM Office & Internal Staff Meetings</p> <p>11:30 AM – 12:00 PM Meeting w/ Directors Callahan, Durbin, & Esau</p> <p>12:00 PM – 12:15 PM Telephone Call w/ Commissioner Ryan</p> <p>1:00 PM – 2:30 PM Office & Internal Staff Meetings</p> <p>2:30 PM – 4:00 PM Meeting w/ Cully Partners, Portland Housing Bureau & Bureau of Planning & Sustainability</p> <p>4:00 PM – 4:30 PM Directors Bi-Weekly Check-in</p> <p>4:30 PM – 5:15 PM Meeting: Clean Industry Hub and Incubator</p>	<p>8:00 AM – 8:30 AM Monthly Meeting w/ Tom Rinehart</p> <p>8:30 AM – 9:30 AM Internal Staff Meeting</p> <p>9:45 AM – 10:30 AM Attend: Portland City Council</p> <p>10:30 AM – 11:30 AM Internal Staff Meeting</p> <p>1:30 PM – 4:00 PM Personnel Interviews</p> <p>4:00 PM – 4:30 PM Telephone Call w/ Chris Guinn III</p> <p>4:30 PM – 5:00 PM Internal Staff Meeting</p>	<p>8:00 AM – 9:15 AM Internal Staff Meetings</p> <p>10:45 AM – 11:15 AM Meeting w/ Commissioner Hardesty</p> <p>11:15 AM – 2:00 PM Office & Internal Staff Meetings</p> <p>2:00 PM – 3:00 PM Interview w/ Oregonian</p> <p>3:00 PM – 4:00 PM Monthly Meeting w/ Portland Housing Bureau</p> <p>4:00 PM – 4:30 PM Directors Bi-Weekly Check-in</p> <p>4:30 PM – 5:00 PM Office</p>	<p>8:00 AM – 2:00 PM Office & Internal Staff Meeting</p> <p>2:00 PM – 3:30 PM Economic Recovery Task Force</p> <p>3:30 PM – 3:45 PM Internal Staff Meeting</p> <p>3:45 PM – 4:15 PM Telephone Call w/ Tom Miller</p> <p>4:30 PM – 5:00 PM Office</p>

Week September 20 – September 24, 2021

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Jury Duty</p>	<p>Jury Duty</p>	<p>9:00 AM – 10:00 AM Office</p> <p>10:00 AM – 11:00 AM Telephone Call w/ Nolan Lienhart</p> <p>11:00 AM – 11:30 AM Call Marissa Madrigal</p> <p>11:30 AM – 12:00 PM Telephone Call w/ Skip Newberry</p> <p>12:00 PM – 3:00 PM Office</p> <p>3:00 PM – 3:30 PM Telephone Call w/ Alando Simpson</p> <p>3:30 PM – 5:00 PM Office</p>	<p>8:30 AM – 9:00 AM Office</p> <p>9:00 AM – 10:00 AM Personal Appointment</p> <p>10:00 AM – 12:00 PM Office & Internal Staff Meeting</p> <p>12:00 PM – 12:45 PM Meeting w/ Shannon Callahan</p> <p>1:00 PM – 1:30 PM Meeting w/ Robert Taylor</p> <p>1:30 PM – 2:00 PM Internal Staff Meeting</p> <p>2:00 PM – 2:15 PM Telephone Call w/ Kevin Hyland</p> <p>2:30 PM – 3:30 PM Internal Staff Meeting</p> <p>4:00 PM – 4:30 PM Directors Bi-Weekly Weekly Check-in</p> <p>4:30 PM – 5:00 PM Monthly Check-In w/ Chair Cruz</p>	<p>8:00 AM – 12:00 PM Internal Staff Meetings</p> <p>1:00 PM – 2:00 PM Meeting w/ Shoshanah Oppenheim</p> <p>2:00 PM – 5:00 PM Office & Internal Staff Meetings</p> <p>7:00 PM – 9:00 PM Attend: Noche Bella Event</p>