

**PROSPER PORTLAND  
Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice. **Due to Covid-19, meetings were held virtually during this time.**

**Week of June 28 – July 2, 2021**

Monday	Tuesday	Wednesday	Thursday	Friday
			<p align="center">8:00 AM – 11:00 AM Office &amp; Internal Staff Meetings</p> <p align="center">11:30 AM – 12:30 PM Bureau Directors Monthly Meeting</p> <p align="center">1:00 PM – 2:00PM Meeting w/ Andre Petett</p> <p align="center">2:00 PM – 4:30 PM Internal Staff Meetings</p> <p align="center">4:30 PM – 5:00 PM Meeting w/ Nate McCoy &amp; Molly Washington</p>	<p align="center">8:00 AM – 11:30 AM Office &amp; Internal Staff Meetings</p> <p align="center">11:30 AM – 12:00 PM Meeting w/ Commissioner Hardesty &amp; Tom Rinehart</p> <p align="center">12:00 PM – 5:00 PM Office</p>

**Week July 5 – July 9, 2021**

Monday	Tuesday	Wednesday	Thursday	Friday
Holiday	<p align="center">8:00 AM – 4:30 PM Office &amp; Internal Staff Meetings</p> <p align="center">4:30 PM – 5:00 PM Telephone Call w/ Gustavo Cruz</p>	<p align="center">8:00 AM – 1:30 PM Office &amp; Internal Staff Meetings</p> <p align="center">1:30 PM – 2:00 PM Meeting w/ Tom Rinehart</p> <p align="center">2:00 PM – 5:00 PM Office &amp; Internal Staff Meeting</p>	<p align="center">8:00 AM – 10:00 AM Office &amp; Internal Staff Meetings</p> <p align="center">10:00 AM – 11:00 AM Meeting w/ Mayor Wheeler &amp; Chief Executive Officers</p> <p align="center">11:00 AM – 12:00 PM Meeting w/ Karanja Crews, John Washington &amp; Gary Hollands</p> <p align="center">12:00 PM – 12:30 PM Call w/ Mark Falcone</p> <p align="center">12:00 PM – 1:30 PM Greater Portland Inc. Executive Committee Meeting</p> <p align="center">1:30 PM – 3:30 PM Internal Staff Meetings</p> <p align="center">3:30 PM – 4:00 PM Meeting w/ Sam Adams</p> <p align="center">4:00 PM – 4:30 PM Directors Bi-Weekly Check-In</p> <p align="center">4:30 PM – 5:00 PM Internal Staff Meeting</p>	<p align="center">8:00 AM – 9:30 AM Workforce Development Board Quarterly Meeting</p> <p align="center">9:00 AM – 10:00 AM Meeting w/ Mayor Wheeler</p> <p align="center">10:00 AM – 1:00 PM Office &amp; Internal Staff Meetings</p> <p align="center">1:00 PM – 1:30 PM Monthly Meeting w/ Commissioner Mapps</p> <p align="center">1:00 PM – 3:00 PM Speak: Action Table Meeting</p> <p align="center">3:00 PM – 5:00 PM Out of Office</p>