

**PROSPER PORTLAND**  
**Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice. **Due to Covid-19, meetings were held virtually during this time.**

**Week of August 16 – August 20, 2021**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
Vacation	Vacation	Vacation	Vacation	Vacation

**Week August 23 – August 27, 2021**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p align="center">8:30 AM – 9:00 AM Meeting w/ Adam Bodner, Executive Director, U.S. Public Buildings Reform Board</p> <p align="center">9:00 AM – 1:00 PM Office &amp; Internal Staff Meeting</p> <p align="center">1:00 PM – 1:30 PM Meeting w/ Commissioner Ryan</p> <p align="center">1:30 PM – 5:00 PM Internal Staff Meeting</p>	<p align="center">8:30 AM – 11:30 AM Office &amp; Internal Staff Meetings</p> <p align="center">11:30 AM – 12:00 PM Meeting w/ Mark Falcone</p> <p align="center">12:00 PM – 1:00 PM Office time</p> <p align="center">1:00 PM – 1:30 PM Meeting w/ Commissioner Rubio</p> <p align="center">1:30 PM – 2:00 PM Internal Staff Meeting</p> <p align="center">2:00 PM – 3:00 PM Meeting w/ Mayor Wheeler</p> <p align="center">3:00 PM – 3:30 PM Meeting w/ Karanja Crews</p> <p align="center">3:30 PM – 4:00 PM Internal meeting</p> <p align="center">4:00 PM – 4:30 PM Directors Bi-Weekly Check-in</p>	<p align="center">8:00 AM – 8:30 AM Office</p> <p align="center">8:30 AM – 9:00 AM Monthly Meeting w/ Tom Rinehart</p> <p align="center">9:00 AM – 1:30 PM Office &amp; Internal Staff Meetings</p> <p align="center">1:30 PM – 2:30 PM Bi-Weekly Check-In w/ Mayor Ted Wheeler's Office</p> <p align="center">2:30 PM – 3:30 PM Office &amp; Internal Staff Meeting</p>	<p align="center">8:00 AM – 8:30 AM Telephone Call w/ Erin Graham</p> <p align="center">8:30 AM – 3:30 PM Office &amp; Internal Staff Meetings</p> <p align="center">3:30 PM – 4:30 PM Personal</p> <p align="center">4:00 PM – 4:30 PM Directors Bi-Weekly Check-in</p> <p align="center">4:30 PM – 5:00 PM Internal Staff Meeting</p>	<p align="center">8:00 AM – 5:00 PM Office &amp; Internal Staff Meetings</p>