

**PROSPER PORTLAND
Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice. **Due to Covid-19, meetings were held virtually during this time.**

Week of April 26 through April 30, 2021

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 AM – 9:00 AM Office	8:30 AM – 9:30 AM Office & Internal Staff Meeting	8:00 AM – 11:30 AM Office & Internal Staff Meetings	8:00 AM – 10:00 AM Office & Internal Staff Meetings	8:00 AM – 10:00 AM Office
9:00 AM – 10:00 AM Bi-Weekly Check-In w/ Mayor Wheeler's Office	9:30 AM – 11:00 AM Meeting w/ Cully Partners & Portland Housing Bureau	11:30 AM – 12:15 PM Meeting w/Kyle Ritchey-Noll & Duncan Wyse	10:00 AM – 11:00 AM Meeting w/ Mayor Wheeler & Tom Rinehart	10:15 AM – 11:15 AM Private Appointment
10:00 AM – 11:30 AM Internal Staff Meeting	11:00 AM – 11:30 AM Telephone Call w/ Derek Bradley	12:15 PM – 2:30 PM Office	11:00 AM – 12:00 PM Internal Staff Meeting	11:45 AM – 1:00 PM Office
11:30 AM – 1:00 PM Economic Relief & Stimulus Coordinating Council	11:30 AM – 12:00 PM Interna Staff Meeting	2:30 PM – 3:30 PM Bureau of Planning & Sustainability & Prosper Portland Check-In	12:00 PM – 1:00 PM Attend: Basic Rights of Oregon "Oregonians For Equality" Luncheon	1:00 PM – 5:00 PM Out of Office
1:00 PM – 4:00 PM Office & Internal Staff Meetings	12:30 PM – 12:55 PM Telephone Call w/ Ashley Henry	3:30 PM – 5:00 PM Internal Staff Meetings	1:00 PM – 4:00 PM Internal Staff Meetings	
4:00 PM – 4:30 PM Meeting w/ Commissioner Hardesty & Tom Rinehart	12:55 PM – 2:30 PM Office		4:00 PM – 4:30 PM Directors 2x Weekly Check-in	
	2:30 PM – 3:00 PM Meeting w/ Commissioner Rubio & Tom Rinehart		4:30 PM – 5:00 PM 2040Freight Stakeholder Interview	
	3:00 PM – 4:00 PM Office & Internal Staff Meeting			
	4:00 PM – 4:30 PM Directors 2x Weekly Check-in			
	4:30 PM – 5:00 PM Internal Staff Meeting			