

**PROSPER PORTLAND  
Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice. **Due to Covid-19, meetings were held virtually during this time.**

**Week of March 15 – March 19, 2021**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
8:30 AM – 8:45 AM Internal Staff Meeting	8:30 AM – 2:00 PM Office & Internal Staff Meetings	8:00 AM – 8:30 AM Monthly Meeting w/ Tom Rinehart	8:00 AM – 9:00 AM Internal Staff Meetings	8:00 AM – 11:30 AM Office & Internal Staff Meetings
9:00 AM – 10:00 AM Meeting w/ Mayor Wheeler	2:00 PM – 2:30 PM Telephone Call w/ Mark Falcone	8:30 AM – 11:30 AM Office & Internal Staff Meetings	9:00 AM – 10:30 AM Governor’s Regional Advisory Body	11:30 AM – 12:00 PM Meeting w/ Cathy Bless
10:00 AM – 10:30 AM Office	2:30 PM – 3:00 PM Internal Staff Meeting	11:30 AM – 12:30 PM Meeting w/ Gallatin	10:30 AM – 2:30 PM Office & Internal Staff Meetings	12:00 PM – 1:00 PM Internal Staff Meetings
10:30 AM – 11:15 AM Meeting w/ Lisa Watson	3:00 PM – 4:30 PM Meeting w/ Continuum	1:00 PM – 2:00 PM Meeting w/ Community Chambers and Mayor Wheeler’s Office	2:30 PM – 3:00 PM Meeting w/ Kenechi Onyeagusi	1:00 PM – 2:00 PM Economic Relief & Stimulus Coordination Council
11:15 AM – 2:00 PM Office & Internal Staff Meetings	4:30 PM – 5:00 PM Office	2:00 PM – 4:00 PM Office & Internal Staff Meetings	3:00 PM – 4:00 PM Monthly Meeting w/ Portland Housing Bureau	2:00 PM – 3:00 PM Internal Staff Meetings
2:00 PM – 3:00 PM Economic Relief & Stimulus Coordination Council		4:00 PM – 4:15 PM Telephone Call w/ Bobby Lee	4:00 PM – 4:30 PM Directors Bi- Weekly Check-In	
3:00 PM – 5:00 PM Office & Internal Staff Meetings		4:15 PM – 4:30 PM Internal Staff Meeting	4:30 PM – 5:00 PM Office	

**Week March 22 – March 26, 2021**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
Vacation	Vacation	Vacation	Vacation	Vacation
9:30 AM – 10:00 AM Meeting w/ City of Portland Staff & Governor’s Office				