

PROSPER PORTLAND

Portland, Oregon

RESOLUTION NO. 7429

**AUTHORIZING AMENDMENTS TO GRANT AND SUBRECIPIENT
AGREEMENTS TO IMPLEMENT THE INCLUSIVE BUSINESS RESOURCE
NETWORK DURING FISCAL YEAR 2021-22**

WHEREAS, for the past decade, Prosper Portland has developed and managed multiple programs to support historically underserved entrepreneurs including low-income entrepreneurs, entrepreneurs of color and women and gender-expansive entrepreneurs;

WHEREAS, in July 2017, through program modifications and a competitive Request for Proposals, Prosper Portland expanded its work to leverage the power of a partnership network and committed to increasing the success of underrepresented entrepreneurs;

WHEREAS, this initiative is known as the Inclusive Business Resource Network (“IBRN”) and seeks greater impact for those programs through better coordination and communication to improve the resource landscape for underrepresented business owners;

WHEREAS, the goals of IBRN are to improve outcomes for, and improve service delivery to, underrepresented business owners and entrepreneurs, while supporting an inclusive learning community among the IBRN Community of Practice;

WHEREAS, on September 12, 2018, the Prosper Portland Board of Commissioners (“Board”) adopted Resolution No. 7286 which established guidelines for IBRN (“IBRN Program Guidelines”);

WHEREAS, grant agreements with the eighteen current IBRN partners (“IBRN Agreements”) have been amended each fiscal year since their execution to add funding and assure program continuity, consistent with the IBRN Program Guidelines;

WHEREAS, Prosper Portland staff recommends amending each of the IBRN Agreements to provide additional funding for fiscal year (“FY”) 2021-22;

WHEREAS, the amendment to the agreement with one IBRN partner, Livelihood NW, exceeds the \$500,000 annual maximum set forth in the IBRN Program Guidelines, and staff is therefore seeking Prosper Portland Board approval to amend this agreement; and

WHEREAS, the remaining seventeen amendments are fully consistent with IBRN Program Guidelines and are being included in this action solely in order to seek authorization for the Executive Director to allocate additional funding in FY 2021-22 beyond IBRN Program Guideline authorized limits if funding becomes available.

NOW, THEREFORE, BE IT RESOLVED, that the Prosper Portland Board hereby authorizes the Executive Director to execute an amendment to the Livelihood NW IBRN Subrecipient Agreement described in and substantially consistent with the Term Sheet attached hereto as Exhibit A;

BE IT FURTHER RESOLVED, that the Prosper Portland Board hereby affirms that the Executive Director is authorized to execute amendments to the seventeen other IBRN Agreements consistent with the IBRN Program Guidelines;

BE IT FURTHER RESOLVED, that the Prosper Portland Board hereby authorizes the Executive Director to execute amendments to the IBRN Agreements to add funding up to an additional \$500,000 beyond the “Anticipated Budget” set forth for each IBRN partner in the Term Sheet attached hereto as Exhibit A as needed, only if such additional funding becomes available;

BE IT FURTHER RESOLVED, that the Executive Director may approve changes to the IBRN Agreements prior to and subsequent to execution, so long as such changes do not materially increase Prosper Portland’s risks or obligations, as determined by the Executive Director in consultation with General Counsel; and

BE IT FURTHER RESOLVED, that this resolution shall become effective immediately upon its adoption.

Adopted by the Prosper Portland Commission on July 14, 2021



Pam Feigenbutz, Recording Secretary

TERM SHEET

Resolution

Authorizing amendments to agreements to implement the Inclusive Business Resource Network during Fiscal Year 2021-22.

Prior agreements with Prosper Portland

All providers below have had prior annual agreements with Prosper Portland and were selected via competitive Requests for Proposals or as allowed under the IBRN Program Guidelines.

Reporting Requirements

Service providers must provide reporting in the following ways:

- Using the online reporting system, Outcome Tracker, service providers report all services delivered, general client and business information and outcomes achieved.
- Submit bi-annual program narratives to document program success, challenges and changes.

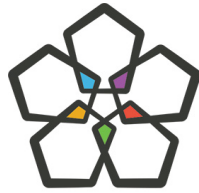
Service providers will not receive payment on an invoice if reporting is not complete by the deadline given by Prosper Portland.

Priority Populations and Program Requirements

- Program clients must have a business or home address within the City of Portland. Program managers may approve, in limited cases, exceptions if business has a City of Portland Business License and does substantial business activities in Portland.
- Priority populations include people of color, people with limited English proficiency, low-income individuals (at or below 80% median family income) and business owners who live in or own a business in a priority area. Priority areas include Neighborhood Prosperity Network (NPN) Districts, Interstate, Gateway and Lents TIF Districts and East Portland (east of I-205).
- Businesses enrolled in the Microenterprise program, funded with Community Development Block Grant funds through Hacienda, HMC, MESO and Livelihood NW must have five or fewer employees, a household income at or below 80% median family income and have signed an income eligibility verification form.

IBRN Contracts for FY 21-22

Organization	Anticipated Budget	Scope of Service
Asian Pacific American Network of Oregon (APANO)	\$91,800.00	Business navigation focused on AAPI community and Jade District NPI
Hacienda CDC	\$194,000.00	Business TA (including microenterprise) focused on Latinx community, with focus on food businesses
Hispanic Metropolitan Chamber (HMC)	\$155,200.00	Microenterprise TA focused on Latinx community
Immigrant and Refugee Community Organization (IRCO)	\$50,000.00	Business navigation for immigrant and refugee communities
Livelihood NW	\$527,000.00	Microenterprise TA; business navigation for Rosewood and Division-Midway NPIs; growth program focused on BIPOC business owners
Mercy Corps NW	\$50,000.00	Business TA for entrepreneurs with limited English proficiency
Microenterprise Services of Oregon (MESO)	\$488,000.00	Microenterprise TA; business navigation for Parkrose NPI, St Johns NPI; navigation focused on Black and African American business owners in or from N/NE Portland
Native American Youth and Family Center (NAYA)	\$174,600.00	Business TA focused on Native/Indigenous community, business navigation for Cully and 42 nd Ave NPIs
Neighborhood House	\$116,400.00	Business TA for childcare businesses, with focus on those owned by Latinx and Slavic entrepreneurs
NuLeaf	\$420,000.00	Support for cannabis businesses, with focus on BIPOC-owned
Oregon Native American Chamber (ONAC)	\$50,000.00	Business navigation focused on Native/Indigenous community
Portland Incubator Experiment (PIE)	\$145,000.00	Support for early stage traded sector companies with focus on women and BIPOC founders
TiE Oregon	\$64,000.00	Bootcamp for concept-stage startup founders
Xxcelerate	\$137,500.00	Business TA focused on womxn entrepreneurs
Livelihood NW Bookkeeping	\$10,000.00	Professional Service - bookkeeping support
MarketLink	\$25,000.00	Professional Service - market research
Metropolitan Family Service	\$25,000.00	Professional Service - credit coaching
Lewis and Clark Small Business Legal Clinic	\$100,000.00	Professional Service - legal advising



PROSPER PORTLAND

Building an Equitable Economy

RESOLUTION NO. 7429

RESOLUTION TITLE:

AUTHORIZING AMENDMENTS TO GRANT AND SUBRECIPIENT AGREEMENTS TO IMPLEMENT THE INCLUSIVE BUSINESS RESOURCE NETWORK DURING FISCAL YEAR 2021-22

Adopted by the Prosper Portland Commission on July 16, 2021


PRESENT FOR VOTE	COMMISSIONERS	VOTE		
		Yea	Nay	Abstain
<input checked="" type="checkbox"/>	Chair Gustavo J. Cruz, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Commissioner Francesca Gambetti	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Commissioner Peter Platt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Commissioner Serena Stoudamire Wesley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Commissioner William Myers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Consent Agenda Regular Agenda

CERTIFICATION

The undersigned hereby certifies that:

The attached resolution is a true and correct copy of the resolution as finally adopted at a Board Meeting of the Prosper Portland Commission and as duly recorded in the official minutes of the meeting.

	Date: July 16, 2021
Pam Feigenbutz, Recording Secretary	