

## **Williams & Russell Project Working Group Meeting Minutes** **Wednesday May 13, 2020, 12:00 -1:15 pm**

**Meeting desired outcome:**To provide updates on the Williams and Russell project, share information with other African American groups within the community and create a better understanding of the community led development of the property.

- Review & Discuss the RFI
- Update on Community Engagement
- Code of Conduct Discussion

**Meeting Minutes:** On May 13, 2020 **Dr. Steven Holt** opened the Project Working Group (PWG) public meeting via Zoom and the following is a brief outline of what was discussed.

- 1. Co-Chair Updates:** **Lakeitha Elliott** did not have any updates. **Justice Rajee** gave an update about the communications and engagement subcommittee meetings and process and is planning on sending out an email to the PWG.

**Bryson Davis** updated the group about contact with the Mayor's Office and EDPA2 (Emmanuel Displaced Persons Association 2) and their desire to give a presentation to the PWG. He was not certain about the specific details of EDPA2's presentation and shared he will let the group know more after he and Lakeitha meet with the Mayor and have discussed how to move forward. He asked the PWG if they are ok with the Co-Chairs meeting with the Mayor. Lakeitha shared the recommendation of meeting with EDPA2 in a public meeting forum given her understanding of what they are looking for. **Leslie Goodlow** inquired about meeting with this stakeholder group versus others and expressed concern about not showing favoritism. The PWG asked for more clarity about what specifically EDPA2 wanted to present to the group. Bryson said the Co-Chairs would meet with them to get additional details. **Chabre Vickers** indicated that it is good for the sake of clarity to hear what the group has to say to gain a deeper understanding. The committee expressed their support for a presentation by EDPA2 as well as other community representatives and discussed getting a better understanding of what the goal of the meeting would be and whether to consider a smaller group meeting with EDPA2. **Joy Alise Davis** expressed interest getting feedback from community groups in a format that might be open to more than one group. **Stephen Green** shared the idea of open office hours to get additional community feedback on the project as well as RFI submissions to encourage more people to engage. The committee was also interested in hearing from EDPA2 about why they decided not to be part of the PWG. **Charles Wilhoite** shared the Legacy desires as transparent a process as possible and defers to the PWG on this matter.

- 2. Code of Conduct Discussion:** **Mayra Arreola** provided an update to Prosper Portland's community engagement guidelines and shared background on the Code of Conduct form that is being used across projects to have consistency of practice for advisory bodies. **Leslie Goodlow** indicated they are also working on this at the

Portland Housing Bureau in order to be proactive to prevent adverse behaviors in this forum. **Nancy Wilson** requested the PWG members return signed Code of Conduct forms in the next week.

**3. Project Updates:** Prosper Portland staff and PWG members shared the following updates:

- Bryson shared that the RFP subcommittee met for the first time, and the ownership subcommittee meets tomorrow and is close to the end of their work. He announced the subcommittee would soon be ready to bring a recommendation to the group.
- **Mjayi Mernahkem** announced that the RFI was released and confirmed he had sent everyone in the group a copy. He also shared that **Sharon Maxwell** had resigned from the RFP because she wants to participate as a proposer in this process and didn't want a conflict of interest. The group will now start drafting the RFP.
- Lakeitha announced she would connect with Guiding Principles group by the end of the week.
- Mjayi let the group know the environmental site assessment would be done this week and the appraisal shortly thereafter.

**4. PWG Discussion:**

- Joy Alise asked the about the status of hiring a consultant and a training on Community Benefit Agreements. Mjayi indicated Prosper had reached out to Jahmese Myres who had worked on the Broadway Corridor project.

## PWG - Meeting Attendance Record

	Name	Representing	Email
✓	<b>Bryson Davis, CoChair</b>	Soul District Business Association (SBDA)	<a href="mailto:bdavis@sussmanshank.com">bdavis@sussmanshank.com</a>
✓	<b>Lakeitha Elliott, CoChair</b>	Community at large	<a href="mailto:lakeithaelliott@gmail.com">lakeithaelliott@gmail.com</a>
	<b>Cupid Alexander</b>	City of Portland, Mayor's Office	<a href="mailto:cupid.alexander@portlandoregon.gov">cupid.alexander@portlandoregon.gov</a>
	<b>Michael Alexander</b>	Black United Fund & Portland Opportunities Industrialization Center (POIC)	<a href="mailto:mcalexhog@aol.com">mcalexhog@aol.com</a>
✓	<b>Joy Alise Davis</b>	Portland African-American Leadership Forum (PAALF)	<a href="mailto:joy@paalf.org">joy@paalf.org</a>
✓	<b>Anthony Deloney</b>	Self Enhancement Inc (SEI)	<a href="mailto:anthonyd@selfenhancement.org">anthonyd@selfenhancement.org</a>
✓	<b>James Faison</b>	Professional Business Development Group (PBDG)	<a href="mailto:info@faisonconstruction.com">info@faisonconstruction.com</a>
✓	<b>Leslie Goodlow</b>	City of Portland, Portland Housing Bureau	<a href="mailto:Leslie.Goodlow@portlandoregon.gov">Leslie.Goodlow@portlandoregon.gov</a>
	<b>Stephen Green</b>	Black Investment Consortium for Economic Progress (BICEP)	<a href="mailto:greenerpasturesnw@gmail.com">greenerpasturesnw@gmail.com</a>
	<b>Tony Hopson</b>	Self Enhancement Inc (SEI)	<a href="mailto:tonyh@selfenhancement.org">tonyh@selfenhancement.org</a>
✓	<b>E.D. Mondainé</b>	Portland National Association for the Advancement of Colored People (NAACP)	<a href="mailto:edmondaine@ctoregon.org">edmondaine@ctoregon.org</a>
✓	<b>Justice Rajee</b>	Portland Opportunities Industrialization Center (POIC)	<a href="mailto:jrajee@portlandoic.org">jrajee@portlandoic.org</a>
✓	<b>Walter Robinson</b>	Portland African-American Leadership Forum (PAALF) & Urban League	<a href="mailto:wlrii45@gmail.com">wlrii45@gmail.com</a>
	<b>Jillian Saurage</b>	North/Northeast Housing Strategy Committee	<a href="mailto:jily99@gmail.com">jily99@gmail.com</a>
✓	<b>Karis Stoudamire Phillips</b>	North/Northeast Community Development Initiative Oversight Committee	<a href="mailto:karis.stoudamirephillips@modahealth.com">karis.stoudamirephillips@modahealth.com</a>
✓	<b>Chabre Vickers</b>	Wells Fargo	<a href="mailto:Chabre.L.vickers@wellsfargo.com">Chabre.L.vickers@wellsfargo.com</a>
✓	<b>Charles Wilhoite</b>	Legacy Health, Board of Directors	<a href="mailto:cawilhoite@willamette.com">cawilhoite@willamette.com</a>

### Additional Attendees:

✓	<b>Vicki Guinn</b>	Legacy Health	<a href="mailto:vguinn@lhs.org">vguinn@lhs.org</a>
✓	<b>Nancy Wilson</b>	Prosper Portland	<a href="mailto:wilsonn@prosperportland.us">wilsonn@prosperportland.us</a>
✓	<b>Mayra Arreola</b>	Prosper Portland	<a href="mailto:branamk@proserportland.us">branamk@proserportland.us</a>
✓	<b>MinNefer Mernahkem</b>	Prosper Portland	<a href="mailto:mernahkemm@prosperportland.us">mernahkemm@prosperportland.us</a>
✓	<b>Lisa Abuaf</b>	Prosper Portland	<a href="mailto:abuaf@prosperportland.us">abuaf@prosperportland.us</a>

### Action Item Log

1.	Follow up on EDPA2 presentation/meeting request
2.	Sign & return Code of Conduct forms
3.	Complete ownership subcommittee recommendation
4.	Start Guiding Principles subcommittee work
5.	Present environmental assessment and appraisal reports to PWG
6.	Engage community benefits/CBA consultant on project