



REQUEST FOR PROPOSALS ADDENDUM

Request for Proposals Title:	Japanese Business Development and Relationship Consultant
Solicitation Number:	20-01
Addendum Number:	2
Solicitation Coordinator:	Nick Ioanna, CPPB
Contact Information:	ioannan@prosperportland.us
Issue Date of this Addendum:	October 30, 2020

1.0 PURPOSE OF THIS ADDENDUM

The Portland Development Commission d/b/a Prosper Portland (“Prosper Portland”) is issuing this Addendum to the Request for Proposals named above (the “RFP”) to respond to questions received.

2.0 QUESTIONS & ANSWERS

1. If I do not plan to use subconsultants, will I not be eligible for the maximum points in the promotion of certified firms’ section?
 - a. Due to the nature of this contract and the work product resulting from this work, Prosper Portland expects subcontractors to be involved.
2. Do all subconsultants need to be identified and do we need to contract with the subconsultants proposed?
 - a. We understand that during the proposal phase it may be hard to identify all subconsultants since some of the projects that might come up will require connections to be made that might not exist yet. In addition, we expect that the subconsultants identified would be the firms the prime contractor will subcontract with, but again we understand that things may change during the course of the contract.

3.0 GENERAL INSTRUCTIONS

This Addendum constitutes an integral part of the RFP and is to be read in conjunction with the RFP. Unless specifically changed by this Addendum, all other requirements and provisions of the RFP remain unchanged. Capitalized terms used in this Addendum without definition have the same meaning ascribed to those terms in the RFP. It is the responsibility of all Proposers to conform to this Addendum and modify their proposals accordingly.

END OF THIS ADDENDUM