

**PROSPER PORTLAND**  
**Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice. **Due to Covid-19, meetings were held virtually during this time.**

**Week of July 27 – July 31, 2020**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
8:00 AM – 11:30 AM Office & Internal Staff Meetings	7:30 AM – 9:00 AM Office & Internal Staff Meeting	8:30 AM – 9:00 AM Meeting w/ Directors of Portland Housing Bureau, Development Services and Planning & Sustainability	8:00 AM – 8:15 AM Telephone Call w/ Chair Cruz	8:00 AM – 9:00 AM Internal Staff Meeting
11:30 AM – 12:30 PM Meeting w/ Cupid Alexander & Jamie Dunphy	9:00 AM – 9:30 AM Monthly Check-In w/ Tom Rinehart	9:00 AM – 11:00 AM Office & Internal Staff Meetings	8:30 AM – 9:00 AM Internal Staff Meeting	9:00 AM – 11:00 AM Economic Impact & Intervention Task Force
12:30 PM – 2:00 PM Office & Internal Staff Meetings	9:30 AM – 10:00 AM Desk Time	11:00 AM – 12:00 PM Meeting w/ City of Portland’s Auditor’s Office	9:00 AM – 10:00 AM Meeting w/ Healthy Communities Coalition	11:00 AM – 3:00 PM Office & Internal Staff Meetings
2:00 PM – 2:30 PM Monthly Check-In w/ Commissioner Eudaly	10:00 AM – 11:00 AM Meeting w/ City of Portland Staff & Worksystems	12:00 PM – 1:00 PM Office & Internal Staff Meetings	10:00 AM – 11:00 AM Attend: PBJ Power Breakfast - Women in Leadership Panel	3:00 PM – 4:30 PM Disaster Policy Council
3:30 PM – 4:00 PM Telephone Call w/ Gary Blessington	11:00 AM – 12:00 PM Meeting w/ Continuum & Cecilia Estolano	1:00 PM – 2:00 PM Portland Housing Bureau/Prosper Portland Monthly Check-In	11:00 AM – 2:00 PM Office & Internal Staff Meetings	
4:00 PM – 4:30 PM Telephone Call w/ Toby Martin	12:00 PM – 1:00 PM Office & Internal Staff Meeting	1:30 PM – 5:00 PM Office & Internal Staff Meetings	2:00 PM – 4:00 PM Greater Portland Economic Development District Board of Directors Meeting	
4:30 PM – 5:00 PM Telephone Call w/ Marcelino Alvarez	1:00 PM – 2:00 PM Weekly Check-In w/ Mayor Ted Wheeler’s Office		4:00 PM – 4:30 PM City Bureau Directors Check-in	
	2:00 PM – 3:00 PM Desk Time		4:30 PM – 5:00 PM Internal Staff Meeting	
	3:00 PM – 5:00 PM Economic Recovery Task Force			