

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked, and her calendar may change on short notice. **Due to Covid-19, meetings were held virtually during this time.**

Week of June 15 – June 19, 2020

Monday	Tuesday	Wednesday	Thursday	Friday
<p align="center">8:30 AM - 9:30 AM Smart Growth Meeting with Mayor Wheeler & Cmr. Eudaly</p> <p align="center">VACATION</p>	<p>VACATION</p>	<p>VACATION</p>	<p>VACATION</p>	<p>VACATION</p>

Week June 22 – June 26, 2020

Monday	Tuesday	Wednesday	Thursday	Friday
<p align="center">8:30 AM – 11:00 AM Office & Internal Staff Meetings</p> <p align="center">11:00 AM – 12:00 PM Economic Impact Action Committee</p> <p align="center">12:00 PM – 2:00 PM Office & Internal Staff Meetings</p> <p align="center">2:00 PM – 3:30 PM Listening Session - Gyms</p> <p align="center">3:30 PM – 5:00 PM Internal Staff Meeting</p>	<p align="center">8:00 AM – 11:30 AM Office & Internal Staff Meetings</p> <p align="center">11:30 AM – 12:00 PM Directors Community/Economic Development</p> <p align="center">1:00 PM – 2:00 PM Weekly Check-In w/ Mayor Wheeler’s Office</p> <p align="center">2:00 PM – 4:00 PM Continuum Negotiations</p> <p align="center">4:30 PM – 5:00 PM Telephone Call w/ Kenechi Onyeagusi</p>	<p align="center">8:30 AM – 9:30 AM Internal Staff Meetings</p> <p align="center">9:30 AM – 10:45 AM City Council</p> <p align="center">10:30 AM – 11:30 AM Daily Chief of Staff Check-in</p> <p align="center">12:50 PM – 1:00 PM Telephone Call w/ Chair Cruz</p> <p align="center">1:00 PM – 2:00 PM Monthly Meeting w/ Portland Housing Bureau</p> <p align="center">2:00 PM – 2:30 PM Monthly Meeting w/ Shannon Callahan</p> <p align="center">3:00 PM – 4:00 PM Telephone Call w/ Nolan Lienhart</p>	<p align="center">8:30 AM – 9:00 AM Internal Staff Meeting</p> <p align="center">9:00 AM – 10:30 AM Governor’s Regional Solutions Team/Greater Portland Inc./ Metro Economic Response Team</p> <p align="center">10:30 AM – 11:30 AM Meeting w City of Boynton Beach</p> <p align="center">11:30 AM – 4:00 PM Office & Internal Staff Meetings</p> <p align="center">4:00 PM – 4:15 PM City Bureau Directors Check-in</p>	<p align="center">8:00 AM – 10:00 AM Office & Internal Staff Meeting</p> <p align="center">10:00 AM – 11:00 AM Meeting w/ Commissioner Myers</p> <p align="center">11:00 AM – 11:30 AM Telephone Call w/ Nita Shah</p> <p align="center">11:30 AM – 12:00 PM Telephone Call w/ Tony DeFalco</p> <p align="center">1:00 PM – 1:30 PM Internal Staff Meeting</p> <p align="center">1:30 PM – 2:30 PM Monthly Meeting w/ Commissioner Fritz</p> <p align="center">2:30 PM – 3:00 PM Communications Check-In</p> <p align="center">3:00 PM – 5:00 PM Desk Time</p>