



# REQUEST FOR PROPOSALS ADDENDUM

Request for Proposals Title:	On-Call Commercial Tenanting Services
Solicitation Number:	#19-09
Addendum Number:	2
Solicitation Coordinator:	Breanna Rodriquez, Senior Project Program Specialist
Contact Information:	503-823-3199 (direct) or <a href="mailto:rodriquezb@prosperportland.us">rodriquezb@prosperportland.us</a>
Issue Date of this Addendum:	March 16, 2020
Date Proposals are Due:	<b>Wednesday, March 25, 2020 at 2:00 p.m. (revised)</b>

## 1.0 PURPOSE OF THIS ADDENDUM

Prosper Portland, the assumed business name of the Portland Development Commission, the redevelopment and urban renewal agency of the City of Portland, (“Prosper Portland” or “we”) is issuing this Addendum to the Request for Proposals named-above (the “RFP”) to modify the proposal due date and mandate electronic submittal due to the current concern of COVID-19.

## 2.0 REVISED PROPOSAL DUE DATE ; MANDATORY ELECTRONIC SUBMITTAL

Out of caution and concern over the COVID-19 epidemic, Prosper Portland is enforcing a mandatory electronic submittal and will no longer require firms to submit their proposals in person. As we all navigate unprecedented territory, Prosper Portland understands that firms may need more time on the On-Call Commercial Tenanting RFP. Therefore, the RFQ submission date has been revised to **Wednesday, March 25, 2020 at 2:00 PM** (Pacific). ***Any questions about the RFQ requirements should be submitted no later than noon on Friday, March 20, 2020.***

Any firm that responded to the RFQ by the February 21, 2019 deadline is welcome to modify their proposal by contacting the Solicitation Coordinator named above. Any firm that submitted a proposal that does not wish to modify its proposal does not need to take any action; in that case, the original proposal will remain their submitted offer.

## 3.0 GENERAL INSTRUCTIONS

This Addendum constitutes an integral part of the RFQ and is to be read in conjunction with the RFQ. Unless specifically changed by this Addendum, all other requirements and provisions of the RFQ remain unchanged. Capitalized terms used in this Addendum without definition have the same meaning ascribed to those terms in the RFQ. It is the responsibility of all Proposers to read this Addendum and modify their proposals accordingly.

**END OF THIS ADDENDUM**