

**PROSPER PORTLAND
Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

Week of October 14 – October 18, 2019

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:30 AM – 9:00 AM Telephone Call w/ Ashely Henry</p> <p>9:00 AM – 1:00 PM Community Budget Committee</p> <p>1:00 PM – 5:00 PM Healthy Communities Coalition Negotiations</p>	<p>8:30 AM – 3:00 PM Office and Internal Staff Meetings</p>	<p>9:00 AM – 9:30 AM SPEAK: NW Natural Management Staff Meeting</p> <p>10:00 AM – 12:00 PM Portland City Council</p> <p>1:30 PM – 2:30 PM Office of Government Relations Federal Agenda Meeting</p> <p>4:00 PM – 5:00 PM Monthly Check-in w/ Bureau of Planning & Sustainability</p>	<p>8:00 AM – 11:00 AM Working from Home</p> <p>9:15 AM – 9:45 AM Telephone Call w/ Nancy Stueber</p> <p>11:00 AM – 11:30 AM Bi-Monthly Check-In w/ Cupid Alexander</p> <p>1:30 PM – 3:00 PM Planning & Development Directors Meeting</p> <p>3:00 PM – 4:00 PM Monthly Check-In w/ Portland Housing Bureau</p>	<p>9:00 AM – 10:00 AM Mayor’s Office/Prosper Portland Leadership Weekly Check-In</p> <p>9:00 AM – 9:30 AM Check-In w/ Mayor Wheeler</p> <p>10:00 AM – 11:00 AM Meeting w/ Jelly Helm</p> <p>12:00 PM – 5:00 PM Office and Internal Staff Meetings</p>

Week October 21– October 25, 2019

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:30 AM – 11:30 AM Internal Staff Meetings</p> <p>12:00 PM – 1:00 PM Betsy Ames Leadership Awards</p> <p>1:00 PM – 1:30 PM Internal Staff Meeting</p> <p>1:30 PM – 2:00 PM Telephone Call w/ Erin Flynn</p> <p>3:00 PM – 3:30 PM Internal Staff Meeting</p> <p>4:00 PM – 5:00 PM Meeting w/ Portland Bureaus of Planning & Sustainability and Housing</p>	<p>7:00 AM – 9:00 AM Urban Land Institute Emerging Trends in Real Estate 2020</p> <p>8:30 AM – 10:00 AM Office and Internal Staff Meetings</p> <p>12:00 PM – 1:00 PM Meeting w/ Moss Adams</p> <p>1:00 PM – 2:00 PM Internal Staff Meetings</p> <p>4:00 PM – 5:30 PM Working from home</p>	<p>8:00AM – 10:00 AM Working from Home</p> <p>10:00 AM – 12:00 PM Internal Staff Meetings</p> <p>12:00 PM – 1:00 PM Meeting w/ Multiple City of Portland Bureaus</p> <p>1:30 PM – 5:00 PM Office & Internal Staff Meetings</p>	<p align="center">Japan Mayor Wheeler-led Delegation</p>	<p align="center">Japan Mayor Wheeler-led Delegation</p>