

**PROSPER PORTLAND
Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

Week of July 1 – July 5, 2019

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:45 AM – 11:00 AM Office & Internal Staff Meetings</p> <p>11:00 AM – 11:15 AM Telephone Call w/ Jennifer Cooperman</p> <p>12:00 PM – 1:00 PM Meeting w/ Dr. Jim Mahon</p> <p>1:00 PM – 4:30 PM Office & Internal Staff Meetings</p> <p>4:30 PM – 5:00 PM Monthly Check-In w/ Chair Cruz</p>	<p>9:00 AM – 10:30 AM Coordination Meeting</p> <p>11:45 AM – 12:45 PM Lunch Meeting w/ Jesse Beason</p> <p>1:00 PM – 3:00 PM Office & Internal Staff Meetings</p> <p>3:00 PM – 3:30 PM Meeting w/ Matt Miller GPI</p>	<p>9:00 AM – 12:00 PM Meeting w/ Estolano LeSar Advisors</p> <p>12:00 PM – 2:30 PM Office & Internal Staff Meetings</p> <p>2:30 PM – 3:15 PM Meeting w/ Shannon Callahan</p> <p>3:15 PM – 4:30 PM Office & Internal Staff Meetings</p>	<p>Holiday</p>	<p>8:00 AM – 5:00 PM Work from Home</p> <p>9:00 AM – 10:00 AM Telephone Call w/ Kristin Dennis</p>

Week July 8 – July 12, 2019

Monday	Tuesday	Wednesday	Thursday	Friday
<p>9:00 AM – 10:00 AM Commissioner Briefing w/ Chair Cruz & Commissioner Gambetti</p> <p>10:00 AM – 12:00 PM Office & Internal Staff Meetings</p> <p>1:00 PM – 5:00 PM Meeting w/ Healthy Communities Coalition</p> <p>3:00 PM – 4:00 PM Commissioner Briefing w/ Commissioners Platt & Myers 5</p>	<p>8:30 AM – 9:30 AM Meeting w/ Pastor Mondaine</p> <p>9:30 AM – 2:30 PM Internal Staff Meetings</p> <p>2:30 PM – 3:30 PM Meeting w/ Portland City Auditors</p> <p>3:30 PM – 4:50 PM Office & Internal Staff Meetings</p> <p>4:50 PM – 5:00 PM Telephone Call w/ Jennifer Cooperman</p>	<p>8:30 AM – 9:00 AM Meeting w/ Mayor Wheeler & Tom Rinehart</p> <p>9:00 AM – 10:00 AM Internal Staff Meeting</p> <p>10:15 AM – 11:15 AM Present: Portland City Council</p> <p>12:00 PM – 1:00 PM Desk Time</p> <p>1:00 PM – 2:00 PM Meeting w/ James Posey, Nate McCoy, Andrea Bealer, Daniel Portis-Cathers, Lily Copenagle & Andre McGough</p> <p>2:00 PM – 3:00 PM Desk time</p> <p>3:00 PM – 5:30 PM Prosper Portland Board of Commissioners Meeting</p> <p>5:30 PM – 8:05 PM ATTENDED: Hill Block Working Group Committee Meeting</p>	<p>8:30 AM – 10:00 AM Office & Internal Staff Meetings</p> <p>10:00 AM – 10:15 AM Telephone Call w/ Ashely Henry</p> <p>10:30 AM – 12:30 PM Planning & Development Bureau Directors Meeting</p> <p>12:00 PM – 1:30 PM Greater Portland Inc. Executive Committee Meeting</p> <p>2:00 PM – 3:00 PM INTERVIEW: w/ Korean Broadcasting Corporation</p> <p>3:00 PM – 4:30 PM Bureau Leadership Meeting-Bureau of Planning & Sustainability</p>	<p>7:30 AM – 9:30 AM Portland Metro Workforce Development Board</p> <p>10:00 AM – 11:00 AM Desk Time</p> <p>11:00 AM – 11:30 AM Telephone Call w/ Erik Sten</p> <p>11:30 AM – 12:00 PM Monthly Meeting w/ Commissioner Fish</p> <p>12:30 PM – 1:30 PM Lunch w/ METRO Commissioner Pederson</p> <p>1:30 PM – 5:00 PM Work from Home</p>