

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

Week of August 12 – August 16, 2018

| Monday | Tuesday | Wednesday | Thursday | Friday |
|--|---|---|---|--|
| <p>8:00 AM – 9:00 AM Internal Staff Meetings</p> <p>9:00 AM – 10:00 AM Commissioner Briefings w/ Chair Cruz & Commissioner Myers</p> <p>10:00 AM – 11:00 PM Internal Staff Meeting</p> <p>11:00 AM – 12:00 PM Commissioner Briefings w/ Commissioners Gambetti & Platt</p> <p>1:00 PM – 5:00 PM Meeting w/ Healthy Communities Coalition</p> | <p>8:00 AM – 3:30 PM Office and Internal Staff Meetings</p> <p>3:30 PM – 4:30 PM Broadway Corridor Executive Sponsors Meeting</p> | <p>8:00 AM – 8:30 AM Telephone Call Tom Rinehart and Shannon Callahan</p> <p>8:30 AM – 9:30 AM Internal Staff Meeting</p> <p>10:00 AM – 11:00 AM Attend: Standing Together w/ the Mayor</p> <p>11:30 AM – 12:00 PM Internal Staff Meeting</p> <p>12:00 PM – 1:00 PM Meeting w/ Dr. Holt</p> <p>1:00 PM – 2:00 PM Meeting w/ Marshall Runkel</p> <p>2:00 PM – 3:00 PM Desk Time</p> <p>3:00 PM – 5:30 PM Prosper Portland Board of Commissioners Meeting</p> | <p>8:30 AM – 12:00 PM Office and Internal Staff Meetings</p> <p>1:00 PM – 1:30 PM Meeting w/ Homer Williams</p> <p>1:30 PM – 2:00 PM Internal Staff Meeting</p> <p>2:00 PM – 3:00 PM Meeting w/ Kristin Dennis & Shannon Callahan</p> <p>3:00 PM – 3:30 PM Meeting w/ Shannon Callahan</p> <p>3:30 PM – 4:30 PM Monthly Check-In w/ Portland Housing Bureau</p> <p>4:30 PM – 5:00 PM Internal Staff Meeting</p> | <p>9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p>10:00 AM – 3:00 PM Working from Home</p> <p>2:00 PM – 2:30 PM Telephone Call w/ Michael Hurley</p> |

Week August 19 – August 23, 2018

| Monday | Tuesday | Wednesday | Thursday | Friday |
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| <p>8:15 AM – 10:30 AM PANELIST: Reimagining the Civic Commons "Learning Journey"</p> <p>10:30 AM – 1:00 PM Internal Staff Meetings</p> <p>1:00 PM – 5:00 PM Healthy Communities Coalition CBA Negotiations</p> | <p>9:30 AM – 1:00 PM Internal Staff Meetings</p> <p>1:00 PM – 1:30 PM Meeting w/ Shoshanah Oppenheim</p> <p>1:30 PM – 2:00 PM Internal Staff Meeting</p> <p>2:00 PM – 4:00 PM Work Session w/ Project for Public Spaces</p> | <p>8:30 AM – 9:00 AM Meeting w/ Mayor Ted Wheeler & Tom Rinehart</p> <p>9:00 AM – 9:30 AM Bi-Monthly Check-In w/ Cupid Alexander</p> <p>10:00 AM – 12:30 PM Internal Staff Meetings</p> <p>1:00 PM – 1:30 PM Mayor's Press Conference</p> <p>2:00 PM – 2:30 PM Desk Time</p> <p>3:00 PM – 4:00 PM Quarterly Meeting w/ Bureau of Development Services</p> <p>4:00 PM – 5:00 PM Monthly Meeting w/ Bureau of Planning & Sustainability</p> | <p>8:30 AM – 10:30 AM Office and Internal Staff Meetings</p> <p>10:55 AM – 12:05 PM SPEAK: AWS Announcement</p> <p>1:00 PM – 1:45 PM Monthly Check-In w/ Jo Ann Hardesty</p> <p>2:00 PM – 2:30 PM Meeting w/ NW Natural & and Lan Su</p> <p>3:00 PM – 4:30 PM Internal Staff Meetings</p> <p>4:30 PM – 5:00 PM Meeting w/ Ron Buel</p> | <p>8:30 AM – 9:00 AM Telephone Interview w/ Kathleen Holt</p> <p>9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p>10:00 AM – 10:30 AM Meeting w/ Elizabeth Edwards</p> <p>10:30 AM – 11:00 AM Telephone Call w/ Matt Hurley</p> <p>11:00 AM – 11:30 AM Meeting w/ Erin Flynn & Brad Malsin</p> <p>11:30 AM – 12:00 PM Internal Staff Meeting</p> <p>12:00 PM – 12:15 PM Telephone Call w/ Willy Myers</p> <p>12:15 PM – 12:30 PM Telephone Call w/ Jamal Fox</p> <p>1:30 PM – 5:00 PM Office and Internal Staff Meetings</p> <hr/> <p align="center">Saturday Table Host: Jade Market</p> |