

**PROSPER PORTLAND  
Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

**Week of July 29 – August 2, 2019**

| Monday | Tuesday | Wednesday | Thursday   | Friday  |
|--------|---------|-----------|--|---|
|        |         |           | <p align="center">8:00 AM – 9:30 AM<br/>Desk Time</p> <p align="center">10:00 AM – 11:00 AM<br/>SPEAK: Leach Botanical Garden Ground<br/>Breaking</p> <p align="center">11:30 AM – 1:00 PM<br/>Bureau Directors Meeting</p> <p align="center">2:00 PM – 4:00 PM<br/>Office and Internal Staff Meetings</p> <p align="center">4:15 PM – 5:00PM<br/>Meeting w/ Brad Malsin</p> | <p align="center">8:00 AM – 1:00 PM<br/>Working from Home</p> <p align="center">1:00 PM – 2:00 PM<br/>Monthly meeting with Mayor Wheeler</p> <p align="center">2:30 PM – 3:30 PM<br/>Office and Internal Staff Meetings</p> |

**Week August 5 – August 9, 2019**

| Monday   | Tuesday   | Wednesday   | Thursday   | Friday  |
|--|---|---|--|---|
| <p align="center">8:00 AM – 11:30 AM<br/>Internal Staff Meetings</p> <p align="center">11:45 AM – 12:45 PM<br/>Meeting w/ Madison Cario</p> <p align="center">1:00 PM – 2:00 PM<br/>Telephone Call with Continuum</p> <p align="center">2:30 PM – 3:30 PM<br/>Meeting w/ the Mayor’s office</p> <p align="center">4:00 PM – 5:00 PM<br/>Internal Staff Meeting</p> | <p align="center">8:00 AM – 2:30 PM<br/>Office and Internal Staff Meetings</p> <p align="center">3:00 PM – 4:00 PM<br/>Meeting w/ Jennifer Cooperman</p> <p align="center">5:00 PM – 5:30 PM<br/>Monthly Check-In w/ Chair Cruz</p> | <p align="center">8:30 AM – 9:00 AM<br/>Weekly Meeting w/ Mayor Wheeler &amp;<br/>Tom Rinehart</p> <p align="center">9:30 AM – 10:30 AM<br/>Internal Staff Meetings</p> <p align="center">11:00 AM – 12:00 PM<br/>Meeting w/ Bureau of Planning &amp;<br/>Sustainability</p> <p align="center">1:00 PM – 5:00 PM<br/>Office and Internal Staff Meetings</p> | <p align="center">9:00 AM – 10:00 AM<br/>Tour &amp; Meeting: Portland YouthBuilders</p> <p align="center">10:30 AM – 11:30 AM<br/>Meeting w/ Planning &amp; Development<br/>Directors</p> <p align="center">12:00 PM – 2:30 PM<br/>Internal Staff Meetings</p> <p align="center">2:30 PM – 3:00 PM<br/>Telephone Call w/ Tom Brenneke</p> <p align="center">3:00 PM – 5:00 PM<br/>Internal Staff Meeting</p> | <p align="center">8:00 AM – 9:00 AM<br/>Meeting w/ Chair Cruz, Nita Shah, Faye<br/>Burch &amp; Cam Turner</p> <p align="center">9:00 AM – 10:00 AM<br/>Mayor’s Office/Prosper Portland<br/>Leadership Weekly Check-In</p> <p align="center">10:00 AM – 1:00 PM<br/>Working from Home</p> <p align="center">10:30 AM – 11:00 AM<br/>Telephone Call w/ Cole Reed</p> <p align="center">11:15 AM – 11:30 AM<br/>Telephone Call w/ Dr. Holt</p> <p align="center">1:00 PM – 5:00 PM<br/>Out III</p> <hr/> <p align="center"><b>Saturday</b><br/>Attend: Alberta Street Fair<br/>Attend: Festival Latino</p> |