

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

Week of May 13 – May 17, 2019

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:45 AM – 9:30 AM Office & Internal Staff Meetings</p> <p>10:00 AM – 11:00 AM Monthly Check-In w/ Commissioner Fish</p> <p>11:30 AM – 12:30 PM Lunch w/ Greg Goodman</p> <p>1:00 PM – 2:00 PM Desk Time</p> <p>2:00 PM – 3:00 PM Broadway Corridor/USPS Kick Off Meeting</p> <p>3:30 PM – 4:15 PM Phone Meeting w/ Oregon Secretary of State Audits Division</p> <p>4:30 PM – 5:00 PM Internal Staff Meeting</p> <p>5:00 PM – 9:00 PM Attend: Celebrate Trade event</p>	<p>7:30 AM – 9:30 AM SPEAK: Inner City Capital Connections Kick-Off</p> <p>10:30 AM – 11:30 AM Attend: Genentech Ribbon Cutting</p> <p>1:00 PM – 5:00 PM Office & Internal Staff Meetings</p>	<p>8:10 AM – 8:20 AM Telephone Meeting w/ James Faison</p> <p>8:30 AM – 3:00 PM Equity Training</p> <p>3:00 PM – 4:00 PM Internal Staff Meeting</p> <p>4:00 PM – 5:00 PM Monthly Check-In w/ Bureau of Planning & Sustainability</p>	<p>9:30 AM – 11:00 AM Council of Economic Advisors Meeting</p> <p>1:30 PM – 2:30 PM Public Leaders: Focus Group</p> <p>2:30 PM – 3:00 PM Internal Staff Meeting</p> <p>3:00 PM – 3:30 PM Meeting w/ Shannon Callahan</p> <p>3:30 PM – 4:30 PM Monthly Check-in w/ Portland Housing Bureau</p> <p>4:30 PM – 5:00 PM Internal Staff Meeting</p>	<p>8:45 AM – 9:00 AM Telephone Call w/ Tom Rinehart</p> <p>9:00 AM – 9:30 AM Mayor Wheeler/Mayor's Office/Prosper Portland Leadership Check-In</p> <p>9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p>10:00 AM – 11:00 AM Meeting w/ Marshall Runkel</p> <p>11:30 AM – 5:00 PM Personnel Interviews</p>

Week May 20 – May 24, 2019

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:30 AM – 8:45 AM Telephone Call w/ Liz Smith Currie</p> <p>9:00 AM – 11:45 AM Internal Staff Meetings</p> <p>12:00 PM – 1:00 PM Lunch Meeting w/ Sue Levin</p> <p>2:00 PM – 2:30 PM Monthly Meeting w/ Commissioner Fish</p> <p>3:00 PM – 3:30 PM Desk Time</p> <p>4:00 PM – 4:30 PM Meeting w/ Erik Sten & Rey Ramsey</p>	<p>8:30 AM – 9:00 AM Internal Staff Meeting</p> <p>9:00 AM – 9:30 AM Telephone Call w/ Chris Schildt & Chris Brown</p> <p>9:30 AM – 12:00 PM Internal Staff Meetings</p> <p>1:00 PM – 2:00 PM Meeting w/ Mayor's Office & Rukaiyah Adams</p> <p>2:30 PM – 3:45 PM Internal Staff Meeting</p> <p>4:15 PM – 5:00 PM Meeting w/ Adena Long</p>	<p>8:30 AM – 10:30 AM Office & Internal Staff Meetings</p> <p>10:30 AM – 12:00 PM Meeting w/ Legacy Health Systems & Mayor's Office</p> <p>1:00 PM – 1:30 PM Internal Staff Meeting</p> <p>1:30 PM – 2:30 PM Telephone Meeting w/ Continuum</p> <p>3:00 PM – 4:00 PM Present: Portland City Council</p> <p>4:30 PM – 5:00 PM Internal Staff Meeting</p>	<p>9:00 AM – 3:30 PM Equity Training</p> <p>12:00 PM – 12:30 PM Telephone Call w/ Commissioner Moreland-Capuia</p> <p>3:30 PM – 5:00 PM Internal Staff Meeting</p>	<p>8:00 AM – 9:00 AM Meeting w/ Portland Bureau of Transportation & Portland Housing Bureau</p> <p>9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p>10:15 AM – 11:30 AM Internal Staff Meeting</p> <p>11:45 AM – 5:00 PM Office & Internal Staff Meetings</p>