

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

Week of June 3 – June 7 2019

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:00 AM – 9:00 AM Desk Time</p> <p>9:00 AM – 10:00 AM Rose Community Development Corporation, Interview</p> <p>10:00 AM – 1:30 PM Internal Staff Meetings</p> <p>2:00 PM – 2:30 PM Monthly Check-In w/ Commissioner Hardesty</p> <p>3:00 PM – 4:00 PM Monthly Check-In w/ Commissioner Frtiz</p> <p>4:00 PM – 5:00 PM Meeting w/ Andrea Durbin & Joe Zehnder</p>	<p>8:00 AM – 8:30 AM Telephone Meeting w/ Nolan Lienhart</p> <p>8:30 AM – 4:00 PM Office & Internal Staff Meetings</p> <p>4:00 PM – 4:30 PM Monthly Check-In w/ Chair Cruz</p> <p>5:00 PM – 7:30 PM Broadway Corridor Open House</p>	<p>8:00 AM – 9:30 AM Desk Time</p> <p>9:30 AM – 10:00 AM Personnel Interview</p> <p>10:00 AM – 10:45 AM Meeting w/ Estolano LeSar</p> <p>11:00 AM – 4:30 PM Personnel Interviews</p> <p>4:30 PM – 5:00 PM Internal Staff Meeting</p>	<p>9:30 AM – 10:30 AM Monthly Check-In w/ Bureau of Development Services</p> <p>10:30 AM – 11:00 AM Desk Time</p> <p>11:30 AM – 1:00 PM Bureau Directors Meeting</p> <p>1:30 PM – 4:00 PM Internal Staff Meetings</p> <p>4:00 PM – 4:45 PM Meeting w/ Andrea Durbin</p>	<p>8:30 AM – 8:45 AM Internal Staff Meeting</p> <p>9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p>10:00 AM – 11:00 AM Meeting w/ Chris Warner and Art Pearce</p> <p>11:00 AM – 11:15 AM Telephone Call w/ Commissioner Platt</p> <p>12:30 PM – 1:00 PM Telephone Call w/ Stephen Green</p> <p>1:00 PM – 2:00 PM Attend: Lan Su Chinese Garden 20th Anniversary Groundbreaking Ceremony</p> <p>2:00 PM – 3:00 PM Quarterly Check-In w/ Office of Management & Finance</p> <p>3:00 PM – 3:30 PM Telephone Call w/ Sonia Schmanski</p>

Week June 10 – June 14, 2019

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:00 AM – 9:00 AM Commissioner Briefing w/ Chair Cruz & Commissioner Gambetti</p> <p>9:00 AM – 11:00 AM Office & Internal Staff Meetings</p> <p>11:00 AM – 12:00 PM Commissioner Briefing w/ Commissioners Myers & Platt</p> <p>12:00 PM – 5:00 PM Office & Internal Staff Meetings</p>	<p>7:30 AM – 9:00 AM Portland Business Alliance Board Meeting</p> <p>9:30 AM – 5:00 PM Office & Internal Staff Meetings</p> <p>6:00 PM – 9:00 PM Attend: Coalition of Communities of Color Summer Soiree</p>	<p>8:30 AM – 10:30 AM Office & Internal Staff Meeting</p> <p>10:30 AM – 11:00 AM Telephone Call w/ Elissa Gertler</p> <p>11:00 AM – 12:30 PM Meeting w/ City Bureau Directors & Metro</p> <p>12:30 PM – 1:00 PM Telephone Call w/ Kristen Dennis</p> <p>1:00 PM – 1:30 PM Meeting w/ Marshall Runkel</p> <p>1:30 PM – 3:00 PM Office & Internal Staff Meeting</p> <p>3:00 PM – 5:00 PM Prosper Portland Board of Commissioners Meeting</p>	<p>Vacation</p>	<p>Vacation</p>

