

**PROSPER PORTLAND
Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

Week of January 14 – January 18, 2019

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:45 AM – 2:45 PM Attend: Bureau of Planning & Sustainability Director Interview Panel</p> <p>3:00 PM – 5:00 PM Budget Advisory Committee Meeting</p> <p>6:00 PM – 8:00 PM Lents Town Center Phase II - Community Organization</p>	<p>9:00 AM – 10:00 AM Internal Staff Meetings</p> <p>10:00 AM – 10:15 AM Telephone Call w/ Commissioner Gambetti</p> <p>10:30 AM – 11:30 AM Internal Staff Meeting</p> <p>12:00 PM – 12:45 PM Business for a Better Portland Board Meeting</p> <p>1:30 PM – 2:15 PM Meeting w/ Adam Zimmerman & Desiree Sideroff</p> <p>2:30 PM – 4:00 PM SPEAK: TechTown CEO Roundtable</p> <p>4:15 PM – 4:45 PM Check-In w/ Chair Cruz</p>	<p>8:30AM – 9:00 AM Meeting w/ Mayor Ted Wheeler</p> <p>9:30 AM – 12:00 PM Office and Internal Staff Meetings</p> <p>2:00 PM – 3:00 PM Desk Time</p> <p>3:00 PM – 5:00 PM Prosper Portland Board of Commissioners Meeting</p>	<p>9:00 AM – 11:30 AM Internal Staff Meeting</p> <p>12:00 PM – 12:30 PM Meeting with Kristin Dennis</p> <p>1:30 PM – 2:30 PM Internal Staff Meetings</p> <p>2:30 PM – 3:00 PM Telephone Call w/ Maurice Rahming</p> <p>3:00 PM – 3:30 PM Meeting w/ Shannon Callahan</p> <p>3:30 PM – 4:30 PM Monthly Check-in w/ Portland Housing Bureau</p> <p>4:30 PM – 5:15 PM Meeting w/ Ernesto Fonseca and Shannon Callahan</p>	<p>Vacation</p>

Week January 21 – January 25, 2019

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Holiday</p>	<p>8:00 AM – 3:00 PM Office and Internal Staff Meetings</p> <p>3:00 PM – 5:00 PM Budget Advisory Committee Meeting</p>	<p>8:00 AM – 10:00 AM Greater Portland Inc. Board Meeting</p> <p>10:30 AM – 12:00 PM Office and Internal Staff Meetings</p> <p>1:00 PM – 5:00 PM Board of Commissioners Budget Work Session</p>	<p>8:00 AM – 3:30 PM Office and Internal Staff Meetings</p> <p>3:30 PM – 4:15 PM Meeting w/ Unite Oregon</p> <p>5:30 PM – 8:30 PM Attend: Business for a Better Portland 2nd Annual Builder Dinner</p>	<p>9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p>10:00 AM – 11:00 AM Monthly Check-In w/ Commissioner Eudaly</p> <p>11:00 AM – 12:00 PM Monthly Check-In w/ Bureau of Planning & Sustainability</p> <p>12:00 PM – 12:30 PM Telephone Meeting w/ Elisa Gertler</p> <p>1:00 PM – 3:30 PM Internal Staff Meetings</p> <p>3:30 PM – 4:15 PM Meeting w/ Rana Uzzaman</p> <p>4:30 PM – 5:00 PM Internal Staff Meeting</p>