

PROSPER PORTLAND
Executive Director Calendar

These weekly calendars represent Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

Week of November 26 – November 30, 2018

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 AM – 10:00 AM Meeting w/ ZRZ Realty Company Representatives & Bureau Partners	8:00 AM – 8:45 AM Meeting w/ Kristen Gallagher	9:00 AM – 11:30 AM Internal Staff Meetings	8:30 AM – 4:00 PM Internal Staff Meetings & Training	9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In
10:00 AM – 11:00 AM Desk Time	9:00 AM – 11:30 AM Internal Staff Meetings	11:30 AM – 12:15 PM Lunch Meeting w/ Ryan Curren, Eric Engstrom & Devin Culbertson	4:00 PM – 5:00 PM Monthly Check-In w/ Bureau of Planning & Sustainability	11:00 AM – 1:00 PM Internal Staff Meeting
11:00 AM – 11:30 AM Meeting w/ Mayor Ted Wheeler, Mark Falcone & Nolan Lienhart	11:45 AM – 12:45 PM Lunch Meeting w/ Commissioner Platt	12:30 PM – 1:30 PM Monthly Check-In w/ Mayor’s Office & Legacy Health Systems		1:00 PM – 1:45 PM Monthly Check-In w/ Portland Housing Bureau
2:00 PM – 2:30 PM Meeting w/ Commissioner Eudaly, Mark Falcone & Nolan Lienhart	1:00 PM – 2:00 PM Desk Time	2:00 PM – 4:00 PM Meeting w/ ZRZ Realty Company Representatives & Bureau Partners		2:00 PM – 2:30 PM Meeting w/ Mayor’s Office & Various Bureau Directors
2:30 PM – 3:00 PM Meeting w/ Commissioner Fritz, Mark Falcone & Nolan Lienhart	2:00 PM – 5:00 PM Broadway Corridor Steering Committee Meeting	5:30 PM – 7:30 PM Broadway Corridor Open House		3:00 PM – 4:30 PM Internal Staff Meetings
3:00 PM – 3:30 PM Monthly Check-In w/ Commissioner Fritz				4:30 PM – 4:45 PM Telephone call w/ Mara Zepeda
3:30 PM – 4:00 PM Meeting w/ Commissioner Saltzman, Mark Falcone & Nolan Lienhart				
4:00 PM – 4:30 PM Meeting w/ Mayor Wheeler & Jennifer Cooperman				