



## **N/NE Community Development Initiative Oversight Committee Meeting – May 17, 2018**

Prosper Portland ~ 222 NW 5<sup>th</sup> Ave. ~ 6:00 p.m.

**Members present:** Chair Leesha Posey, Co- Chair Haben Woldu, Michael Davis, Jennifer Huang, Dorcie Johnson, Khanh Le, Maurice Rahming, Chonitia Smith, Karis Stoudamire- Phillips, Gwen Thompson, Karen Ward

**Members not present:** Oscar Arana

**Prosper Portland Staff Present:** Kimberly Moreland, Yvonne Smoker, Tory Campbell, Wayne Shammel, Bobby Lee

### **Summary of action Items:**

- Dr. Steven Holt began and facilitated the meeting
- Meeting minutes from the previous meeting, Thursday, April 19<sup>th</sup> were presented and approved
- Kimberly Moreland provided a brief overview of the decision-making summary tool being utilized to capture all decisions that the Oversight Committee has made to date
- Yvonne Smoker provided a brief rundown of the Google Drive that will be implemented moving forward after the May meeting for keeping all Oversight Committee documents organized in one online drive
- The Subcommittees provided updates since the last meeting:
  - The Project Working Group (PWG) representative, Karis Stoudamire-Phillips, reported that there was no new business
  - The Investment Allocation subcommittee has met three times and discussed getting more details about the rationale for the loans and grants ratio in the N/NE CDI Action Plan, the zero outcomes stated in the Year End Progress Report, and changing the format for the progress report to include more details about the Action Plan benchmarks.
  - Kimberly Moreland, Maurice Rahming, and Wayne Shammel lead a discussion on remaining issues to address regarding the Project Charter:
    - Leesha Posey suggested taking out the language regarding tie-breakers, as well as changing the total number of seated members of the Oversight Committee from 15 to 11 members.
    - The Charter was voted on, and ratified unanimously by all present members.
    - Michael Davis informed the Oversight Committee that his work schedule is changing, so he will no longer be able to serve on the Oversight Committee, which took the total number of Committee members to 11
- Felicia Wells-Thomas from Micro Enterprise Services of Oregon (MESO), along with Morgan Masterman, Prosper Portland staff and Program Manager of the Inclusive Business Resource Network (IBRN), provided an update on the N/NE Business Navigator program
  - The N/NE Business Navigator has currently served 140 businesses of color, with more than 50% of businesses being owned by African American entrepreneurs
  - Felicia shared some of her outreach methods for getting the word out on the programs that MESO offers, including:
    - Going to churches, through word of mouth, marketplaces, nonprofit organizations, such as Portland Community Reinvestment Initiatives Inc. (PCRI), as well as the Portland Housing Center
  - Maurice Rahming and Leesha Posey asked how the Oversight Committee can help with the work that MESO is doing
    - Felicia offered that Oversight Committee members could come out to their communities to talk about the Action Plan, as well as the many programs associated with the implementation of the

#### Action Plan

- Gwen Thompson asked if MESO has reached out to colleges in their outreach strategy
  - Felicia confirmed that they have worked with Portland Community College (PCC), Workforce Oregon, Portland State University, Worksystems, Inc./SummerWorks within their One-Stop program
- Morgan stated that MESO is a part of IBRN, which is doing a lot to help get the word out on all of the programs that are available to businesses
- Morgan offered that the IBRN Community of Practice meets on a monthly basis, so the Oversight Committee members to come and talk about the work that they are doing
- Felicia also mentioned that MESO would be having their graduation event on June 7<sup>th</sup>, where they are graduating 40 business owners from their 3-year program, and invited the Oversight Committee members to come out and meet some of the local business owners.
- Kimberly Moreland offered an update on the Lombard Project, a collaborative project with Portland Bureau of Transportation (PBOT)
  - Michael Davis asked how far on Lombard the project was expanding, to which Kim Moreland responded that it goes from Chautauqua to Albina.
  - Maurice Rahming asked about the procurement process of the Lombard Project, to which Kim Moreland responded that PBOT would be utilizing their MWESB procurement process. If their program does not meet our equity goals, our requirements would prevail.
  - Jennifer Huang asked who was doing the design work for the Lombard Project, to which Kim Moreland responded PBOT.
  - Leesha Posey asked for clarification on the amount of Prosperity Investment Program (PIP) funding, to which Kim Moreland offered a brief explanation of the PIP initiative's \$75,000 match
- During public comments, a member of the community thanked the Oversight Committee for utilizing their microphones during the meeting, as well as congratulated the Oversight Committee for passing their Charter
- During public comments, a member of the community asked about how funds are being allocated for smaller contracts, and asked whether the awardees are being held accountable

**Meeting adjourned at 8:05pm.**