

**PROSPER PORTLAND**  
**Executive Director Calendar**

These weekly calendars represent Interim Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

**Week of September 4 – September 8, 2017**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
Holiday	<p align="center">8:00 AM – 2:00 PM Office and Internal Staff Meetings</p> <p align="center">2:00 PM – 2:30 PM Meet with NW Neighborhood Cultural Center - NW Children's Center</p> <p align="center">2:30 PM – 3:00 PM Internal Staff Meeting</p> <p align="center">3:00 PM – 3:30 PM Telephone call w/ Mayor Ted Wheeler</p> <p align="center">3:30 PM – 5:00 PM Office and Internal Staff Meetings</p>	<p align="center">8:00 AM – 9:30 AM Desk Time</p> <p align="center">9:30 AM – 10:00 AM Telephone meeting with Maurice Henderson</p> <p align="center">10:00 AM – 11:00 AM Meeting w/ ZRZ</p> <p align="center">11:15 AM – 12:00 PM Meeting w/ Nita Shah &amp; Tastonga Davis</p> <p align="center">1:00 PM – 2:30 PM SW Corridor Light Rail Project- City Local Match Committee</p> <p align="center">2:50 PM – 3:00 PM Telephone meeting w/ Dr. Brown</p> <p align="center">3:00 PM – 4:00 PM Meeting w/ Neil McFarlane</p> <p align="center">4:00 PM – 4:30 PM Meeting w/ Stephen Green</p> <p align="center">4:30 PM – 5:00 PM Desk Time</p>	<p align="center">7:30 AM – 8:45 AM Meeting w/ Legacy Health Systems and Mayor Ted Wheeler's Office</p> <p align="center">9:00 AM – 10:00 AM Meeting w/ Bureau Partners regarding Northeast Quadrant</p> <p align="center">10:00 AM – 11:00 AM Desk Time</p> <p align="center">11:30 AM – 1:00 PM Bureau Directors Meeting</p> <p align="center">1:00 PM – 3:00 PM Office and Internal Staff Meetings</p> <p align="center">3:00 PM – 4:00 PM Monthly Check-in w/ Marshall Runkel</p> <p align="center">4:00 PM – 5:00 PM Internal Staff Meetings</p> <p align="center">6:00 PM – 9:00 PM Hispanic Metropolitan Chamber Hispanic Heritage Celebration Dinner</p>	<p align="center">9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p align="center">10:00 AM – 11:00 AM Monthly Check-in w/Commissioner Fritz</p> <p align="center">11:00 AM – 11:30 AM Meeting w/ Tom Rinehart</p> <p align="center">12:00 PM – 5:00 PM Office and Internal Staff Meetings</p> <p align="center">6:00 PM – 8:30 PM SPEAK: Leach Garden Friend's Garden Transformation Donor Celebration Dinner</p>

**Week of September 11 – September 16, 2017**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday/Saturday</b>
<p align="center">8:00 AM – 9:00 AM Desk Time</p> <p align="center">9:00 AM – 10:00 AM Commissioner Briefing w/ Chair Cruz &amp; Commissioners Myers</p> <p align="center">10:00 AM – 11:00 AM Commissioner Briefing w/ Commissioners Platt &amp; Gambetti</p> <p align="center">11:00 AM – 12:00 PM Desk Time</p> <p align="center">12:10 PM – 12:50 PM Commissioner Briefing w/ Commissioner Moreland-Capuia</p> <p align="center">1:00 PM – 3:00 PM Office and Internal Staff Meetings</p> <p align="center">3:00 PM – 4:00 PM Telephone Meeting w/ Ernesto Fonseca &amp; Audrey Iffert-Saleem</p> <p align="center">4:00 PM – 5:00 PM Meeting with Greater Portland Inc</p>	<p align="center">7:30 AM – 9:00 AM Portland Business Alliance Board Meeting</p> <p align="center">9:30 AM – 12:00 PM Office and Internal Staff Meetings</p> <p align="center">12:00 PM – 1:00 PM Lunch Meeting w/ Janet Labar &amp; Yayoi Yamamoto</p> <p align="center">1:30 PM – 3:30 PM Office and Internal Staff Meetings</p> <p align="center">3:30 PM – 4:30 PM Broadway Corridor Executive Committee</p> <p align="center">4:30 PM – 5:30 PM Office and Internal Staff Meetings</p>	<p align="center">9:00 AM – 10:30 AM Speak: Woody Guthrie Ground Breaking</p> <p align="center">11:00 AM – 3:00 PM Office and Internal Staff Meetings</p> <p align="center">3:00 PM – 5:00 PM Prosper Portland Board of Commissioners Meeting</p> <p align="center">6:00 PM – 8:00 PM Present: Eco-Capital Reception</p>	<p align="center">8:30 AM – 9:00 AM Office and Internal Staff Meetings</p> <p align="center">9:30 AM – 10:00 AM Meeting w/ Kali Ladd</p> <p align="center">10:30 AM – 12:00 PM Planning &amp; Development Directors Meeting</p> <p align="center">1:00 PM – 1:30 PM Meeting w/ Jim Lanzarotta-Moss Adams</p> <p align="center">1:30 PM – 2:00 PM Internal Staff Meeting</p> <p align="center">2:00 PM – 2:30 PM Telephone Call: GoGreen Conference Preparation</p> <p align="center">2:30 PM – 5:30 PM Office and Internal Staff Meetings</p> <p align="center">6:00 PM – 8:30 PM Portland Housing Bureau North/Northeast Oversight Committee</p>	<p align="center">9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p align="center">10:00 AM – 10:30 AM One App Oregon Press Event</p> <p align="center">10:30 AM – 11:00 AM Telephone mtg. w/ Tiffani Penson</p> <p align="center">11:00 AM – 1:00 PM Office and Internal Staff Meetings</p> <p align="center">12:30 PM – 1:00 PM Telephone meeting w/ Dr. Brown</p> <p align="center">1:00 PM – 1:30 PM Telephone meeting w/ Mara Zepeda &amp; Natalie Sept</p> <p align="center">1:30 PM – 5:00 PM Office and Internal Staff Meetings</p> <p align="center"><b>Saturday</b> 10:00 AM – 12:00PM Brunch w/ Prosper Portland Commissioners and Leadership</p> <p align="center">5:30 PM – 9:00PM Self Enhancement Inc. Gala</p>