

**PROSPER PORTLAND  
Executive Director Calendar**

These weekly calendars represent Interim Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

**Week September 18 – September 22, 2017**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>8:00 AM – 11:30 AM Office and Internal Staff Meetings</p> <p>11:45 AM– 1:45 PM Lunch Meeting w/ Andrea Durbin</p> <p>2:00 PM – 3:30 PM Office and Internal Staff Meetings</p> <p>4:00 PM – 5:00 PM Meeting w/ Mayor Wheeler's Office &amp; Legacy Health Systems</p>	<p>8:00 AM – 12:30 PM Office and Internal Staff Meetings</p> <p>1:00 PM – 2:00 PM Speak: PSU School of Business</p> <p>2:30 PM – 3:00 PM Meeting w/ Susan Anderson</p> <p>3:00 PM - 4:00 PM Prosper Portland/Portland Housing Bureau Monthly Check-in</p> <p>4:00 PM – 5:00 PM Desk Time</p>	<p>7:30 AM – 9:00 AM Meeting w/ United Way</p> <p>9:30 AM – 5:00 PM Office and Internal Staff Meetings</p> <p>6:00 PM – 7:30 PM PRESENT: Urban Land Institute</p>	<p>7:30 AM – 11:00 AM 2017 Greater Portland Inc Economic Summit</p> <p>11:30 AM – 12:00 PM Telephone call w/ Pastor Modaine</p> <p>2:00 PM – 4:30 PM Office and Internal Staff Meetings</p> <p>4:30 PM – 5:30 PM Monthly Check-In w/ Chair Cruz</p>	<p>8:00 AM – 8:30 AM Desk Time</p> <p>9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p>10:15 AM – 12:30 AM Office and Internal Staff Meetings</p> <p>1:00 PM – 2:00 PM Meeting w/ Ken Rust and Tom Rinehart</p> <p>2:00 PM – 2:30 PM Meeting w/ Tom Rinehart</p> <p>3:00 PM – 4:00 PM International Society of City and Regional Planners Conference Session Planning</p> <p>4:00 PM – 4:30 PM Internal Staff Meeting</p> <p>5:00 PM – 10:00 PM Latino Network: Noche Bella</p>

**Week of September 25 – September 29, 2017**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>8:00 AM – 12:30 AM Office and Internal Staff Meetings</p> <p>1:00 PM – 2:30 PM PRESENT: Portland African American Leadership Forum</p> <p>3:00 PM – 5:00 PM Office and Internal Staff Meetings</p>	<p>8:30 AM – 2:00 PM Internal Staff Meetings</p> <p>2:00 PM – 5:00 PM Broadway Corridor Steering Committee / Subcommittee Meeting</p> <p>5:30 PM – 8:30 PM Urban League 2017 Equal Opportunity Awards Dinner</p>	<p>8:00 AM – 11:30 AM Internal Staff Meetings</p> <p>12:00 PM – 1:00 PM Present: Urban Leadership Institute Forum</p> <p>1:30 PM – 5:00 PM Office and Internal Staff Meetings</p> <p>5:00 PM – 5:30 PM Telephone call w/ Dr. Brown</p>	<p>8:00 AM – 4:30 PM Internal Staff Meetings</p> <p>4:30 PM – 4:45 PM Telephone meeting w/ Hayley Pickus</p>	<p>Vacation</p>