



PROSPER
PORTLAND

REQUEST FOR QUALIFICATIONS ADDENDUM

Request for Proposals Title: On-Call Engineering Services
Solicitation Number: 17-06
Addendum Number: 02
Issue Date of this Addendum: December 9, 2017
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1.0 PURPOSE OF THIS ADDENDUM

The Portland Development Commission dba Prosper Portland ("Prosper Portland") is issuing this Addendum to the Request for Qualifications named-above (the "RFQ") to make a change and respond to questions Prosper Portland received regarding the RFQ.

2.0 CLARIFICATION OF THE RFQ

The following questions were asked by potential respondents to the RFQ. Prosper Portland's responses are in **bold**.

- Question 1: Can you provide a list of firms that have current contracts in each category?
Prosper Portland Response: The following table shows Prosper Portland's current contractor's and corresponding categories

Category 1 Civil	Category 2 Structural	Category 3 Mech & Elec	Category 4 Traffic	Category 5 Geotech	Category 6 Special Insp.
KPFF	Summit	ICE Corp	Kittleson	Hart Crowser	KPFF
David Evans	KPFF	Hodaie Eng.	DKS	NW Geotech	NW Geotech
Emerio Design	Harper Houf	R&W Eng.			
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- Question 2: How much of the allocated funds were spent during the last contract period?
Prosper Portland Response: The accumulative spent on these contracts is \$235,931.31
- Question 3: Are copies of the last submittals available for review?
Prosper Portland Response: This request needs to be submitted as a formal public records request, please follow the link below to file through Prosper Portland's website.
<https://form.jotform.com/61405006713949>

- Question 4: Under Section 5.0 Submittal Requirements, our interpretation is that you want one proposal from each firm, regardless of the number of categories. Since there are page limits for Section 5.2 Qualifications and Experience, this is a disadvantage to firms proposing in more than one area, in particular Section 5.2.2, since we would need to include staff for each category. Can this requirement be changed to increase the page limit to 4pp for each category, or make some accommodation for this?

Prosper Portland Response: See below in Section 3.0, Changes to the RFQ.

3.0 CHANGES TO THE RFQ

The maximum pages allotted for Section 5.2 Qualifications and Experience is hereby changed to read as follows: Page limit: four (4) pages, plus two (2) additional pages per additional category.

4.0 TERMS OF THIS ADDENDUM

This Addendum constitutes an integral part of the RFQ and is to be read in conjunction with the RFQ. Unless specifically changed by this Addendum, all other requirements and terms of the RFQ remain unchanged. Capitalized terms used in this Addendum without definition have the same meaning ascribed to those terms in the RFQ. It is the responsibility of all Proposers to conform to this Addendum and modify their proposals accordingly.

END OF ADDENDUM.