



PROSPER
PORTLAND

REQUEST FOR QUALIFICATIONS ADDENDUM

Request for Proposals Title: On-Call Engineering Services
Solicitation Number: 17-06
Addendum Number: 01
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1.0 PURPOSE OF THIS ADDENDUM

The Portland Development Commission dba Prosper Portland ("Prosper Portland") is issuing this Addendum to the Request for Qualifications named-above (the "RFQ") to respond to questions Prosper Portland received regarding the RFQ.

2.0 CLARIFICATION OF THE RFQ

The following questions were asked by potential respondents to the RFQ. Prosper Portland's responses are in **bold**.

- Question 1: With regard to Section 5.2.2, is Prosper Portland allowing key staff resumes of one page per person to be included in addition to the four pages allotted for "Qualifications and Experience," or are the staff profiles intended to be included within that page limit? If key staff resumes are allowed, should they be included following "Qualifications and Experience" or in the back of the proposal as an appendix?

Prosper Portland Response: Prosper Portland will accept key staff resumes of one page per person in addition to the four (4) pages allotted for Section 5.2. For placement of the resumes refer to the second sentence, of the first paragraph, of Section 5.0 "To facilitate evaluation, include a table of contents and organize your proposal corresponding to the order of the sections found in sections below."

- Question 2: Is there a page limit for the Business Equity section?

Prosper Portland Response: Prosper Portland has not specified a page limit for proposals; however, we expect to receive proposals that are thorough, but also concise and to the point without unnecessary content.

- Question 3: Do you have a feel for how many contracts might be issued in each category?

Prosper Portland Response: Prosper Portland awarded the following number of contracts in each category in response to our last On-Call Engineering RFQ: four (4) Civil, three (3) Structural, three (3) Mechanical & Electrical, two (2) Traffic, two (2) Geotechnical and two (2) Special inspection. It has not yet been determined how many contracts will be awarded in each category for this RFQ.

3.0 TERMS OF THIS ADDENDUM

This Addendum constitutes an integral part of the RFQ and is to be read in conjunction with the RFQ. Unless specifically changed by this Addendum, all other requirements and terms of the RFQ remain unchanged. Capitalized terms used in this Addendum without definition have the same meaning ascribed to those terms in the RFQ. It is the responsibility of all Proposers to conform to this Addendum and modify their proposals accordingly.

END OF ADDENDUM.