



REQUEST FOR PROPOSALS ADDENDUM

Request for Proposals Title:	Hotel Asset Management Services for the Inn at the Convention Center
Solicitation Number:	RFP #17-04
Addendum Number:	3
Solicitation Coordinator:	Kelly Hartle, Procurement Services Coordinator
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Issue Date of this Addendum:	July 27, 2017

1.0 PURPOSE OF THIS ADDENDUM

The Portland Development Commission d/b/a Prosper Portland (“Prosper Portland”) is issuing this Addendum to the Request for Proposals named-above (the “RFP”) to modify the original document issued July 11, 2017.

2.0 CLARIFICATION OF THE RFP

Prosper Portland is issuing the following clarification:

The terms of Prosper Portland’s agreement with Trek Ventures are codified through a lease agreement which include the management of the hotel operations. The terms of that agreement will be shared with the successful proposer.

3.0 GENERAL INSTRUCTIONS

This Addendum constitutes an integral part of the RFP and is to be read in conjunction with the RFP. Unless specifically changed by this Addendum, all other requirements and provisions of the RFP remain unchanged. Capitalized terms used in this Addendum without definition have the same meaning ascribed to those terms in the RFP. It is the responsibility of all Proposers to conform to this Addendum and modify their proposals accordingly.

**END OF THIS ADDENDUM
ATTACHMENT FOLLOWS**