

**Prosper Portland (Formerly PDC)
Executive Director Calendar**

These weekly calendars represent Interim Executive Director Kimberly Branam’s regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

Week of May 15 – May 19, 2017

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:00 AM – 9:00 AM Internal Staff Meeting</p> <p>11:00 AM – 11:30 AM Telephone meeting w/ Dr. Brown</p> <p>11:30 AM – 12:00 PM Internal Staff Meeting</p> <p>12:00 PM – 1:00 PM Check in w/ Prosper Portland Chair Kelly</p> <p>1:30 PM – 4:30 PM Office and Internal Staff Meetings</p> <p>5:00 PM – 9:00 PM Oregon International Business Awards and Consular Corps Scholarship Gala</p>	<p>8:00 AM – 9:00 AM Internal Staff Meeting</p> <p>9:00 AM – 10:00 AM Meeting w/ Mayoral Staff</p> <p>9:00 AM – 3:00 PM Office and Internal Staff Meetings</p> <p>3:00 PM – 4:00 PM Prosper Portland/Portland Housing Bureau Monthly Check-in</p> <p>4:00 PM – 5:00 PM Meeting w/ Broadway Corridor Executive Committee</p>	<p>8:00 AM – 11:30 AM Office and Internal Staff Meetings</p> <p>11:30 AM – 12:30 PM Telephone Interview w/ the Observer</p> <p>1:00 PM – 1:30 PM Telephone Meeting w/ Dr. Brown</p> <p>2:00 PM – 3:00 PM Meeting w/ Worksystems & Mayoral Staff</p> <p>3:00 PM – 3:30 PM City Council: Approval of Prosper Portland Budget</p> <p>3:30 PM – 4:30 PM Economic Opportunity Presentation to City Council</p>	<p>9:00 AM – 12:00 PM Broadway Corridor Steering Committee Kick-off</p> <p>1:00 PM – 2:00 PM Mayor’s Office/Prosper Portland Check-In</p> <p>2:30 PM – 5:00 PM Office and Internal Staff Meetings</p>	<p>Vacation</p>

Week of May 22 – May 25, 2017

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Vacation</p>	<p>Vacation</p>	<p>Vacation</p>	<p>Vacation</p>	<p>Vacation</p>