

**PROSPER PORTLAND
Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

Week of March 12 – March 16, 2018

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:00 AM – 9:00 AM Desk Time</p> <p>9:00 AM – 10:00 AM Commissioner Briefings w/ Chair Cruz & Commissioner Myers</p> <p>10:00 AM – 11:00 AM Commissioner Briefings w/ Commissioners Gambetti & Platt</p> <p>11:00 AM – 5:00 PM Office and Internal Staff Meetings</p> <p>5:30 PM – 7:30 PM Present: One City: Many Futures (Design Week)</p>	<p>7:30 AM – 9:00 AM Portland Business Alliance Board Meeting</p> <p>9:30 AM – 11:30 AM Build Portland Advisory Meeting</p> <p>11:30 AM – 12:00 PM Telephone Meeting w/ Ashley Odil</p> <p>1:00 PM – 2:30 PM Meeting w/ Mayor Ted Wheeler's Office & Legacy Health Systems</p> <p>3:00 PM – 3:30 PM Desk Time</p> <p>3:30 PM – 4:30 PM Broadway Corridor Executive Committee</p>	<p>8:00 AM – 8:45 AM Meeting w/ Andrew Colas</p> <p>9:00 AM – 10:00 AM Meeting w/ Marshall Runkel</p> <p>10:00 AM – 2:45 PM Office and Internal Staff Meetings</p> <p>3:00 PM – 5:00 PM Prosper Portland Board of Commissioners Meeting</p> <p>5:30 PM – 9:30 PM All Hands Raised Event</p>	<p>8:00 AM – 8:45 AM Desk Time</p> <p>8:45 AM – 9:30 AM Meeting w/ Pastor Mondaine</p> <p>9:30 AM – 11:30 AM Internal Staff Meetings</p> <p>1:30 PM – 4:00 PM Office and Internal Staff Meetings</p> <p>4:00 PM – 5:30 PM Meeting w/ Worksystems</p>	<p>Out III</p>

Week March 19 – March 23, 2018

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8:00 AM – 8:30 AM Meeting w/ Mayor Wheeler & Jay Zidell</p> <p>8:30 AM – 9:00 AM Monthly Check-In w/ Tom Rinehart</p> <p>9:30 AM – 12:00 PM Office and Internal Staff Meetings</p> <p>1:30 PM – 2:30 PM Portland City Council</p> <p>2:45 PM – 5:00 PM Office and Internal Staff Meetings</p>	<p>8:00 AM – 8:30 AM Telephone Meeting w/ Sophia Tzeng</p> <p>8:30 AM – 2:30 PM Office and Internal Staff Meetings</p> <p>3:00 PM – 4:00 PM Prosper Portland / Portland Housing Bureau Monthly Check-In</p> <p>4:00 PM – 5:00 PM Desk Time</p>	<p>7:00 AM – 9:00 AM Panelist: Portland Business Alliance March Forum</p> <p>9:30 AM – 3:30 PM Office and Internal Staff Meetings</p> <p>3:30 PM – 4:00 PM Telephone Meeting w/ Andrea Durbin</p> <p>4:30 PM – 9:00 PM Broadway Corridor Forum</p>	<p>8:00 AM – 8:30 AM Internal Staff Meeting</p> <p>8:45 AM – 12:30 PM Interviews w/ Broadway Corridor Candidates</p> <p>1:00 PM – 2:00 PM Meeting w/ Kyle Chisek</p> <p>2:30 PM – 5:00 PM Panelist: Women's Executive Leadership Forum</p>	<p>8:00 AM – 8:45 AM Desk time</p> <p>9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p>10:00 AM – 11:00 AM Prosper Portland/ Bureau of Planning & Sustainability Monthly Check-In</p> <p>1:00 PM – 2:00 PM Prosper Portland/Office of Management & Finance Monthly Check-In</p> <p>2:00 PM – 5:00 PM Internal Staff Meetings</p>