

**PROSPER PORTLAND  
Executive Director Calendar**

These weekly calendars represent Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

**Week of February 26 – March 2, 2018**

Monday	Tuesday	Wednesday	Thursday	Friday
			<p align="center">8:00 AM – 11:00 AM Office and Internal Staff Meetings</p> <p align="center">11:30 AM – 1:00 PM Bureau Directors Meeting</p> <p align="center">1:00 PM – 1:30 PM Meeting w/ Shannon Callahan &amp; Tom Rinehart</p> <p align="center">1:30 PM – 2:45 PM Office and Internal Staff Meetings</p> <p align="center">3:00 PM – 3:30 PM Meeting w/ City of Portland, Portland Housing Bureau and Office of Management &amp; Finance</p> <p align="center">4:00 PM – 5:00 PM Monthly Check-In w/ Chair Cruz</p>	<p align="center">8:00 AM – 8:45 AM Desk Time</p> <p align="center">9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p align="center">10:00 AM – 11:00 AM Mayor Ted Wheeler/Prosper Portland Monthly Check-In</p> <p align="center">11:30 AM – 12:00 PM Meeting w/ Natalie Sept</p> <p align="center">12:00 PM – 1:45 PM Lunch Meeting w/ Leah Treat &amp; Susan Anderson</p> <p align="center">2:00 PM – 3:30 PM Office and Internal Staff Meetings</p>

**Week March 5 – March 9, 2017**

Monday	Tuesday	Wednesday	Thursday	Friday
<p align="center">8:00 AM – 1:00 PM Office and Internal Staff Meetings</p> <p align="center">1:00 PM – 5:00 PM Out Ill</p>	Out Ill	<p align="center">8:00 AM – 11:30 AM Office and Internal Staff Meetings</p> <p align="center">11:45 AM – 1:30 PM Present: Arlington Club</p> <p align="center">12:00 PM – 4:00 PM Internal Staff Meetings</p>	<p align="center">8:00 AM – 10:30 AM Internal Staff Meetings</p> <p align="center">10:30 AM – 12:00 PM Planning &amp; Development Directors Meeting</p> <p align="center">1:00 PM – 2:45 PM Internal Staff Meetings</p> <p align="center">3:00 PM – 4:00 PM Photoshoot w/ Portland Business Journal</p> <p align="center">4:00 PM – 5:30 PM Desk Time</p> <p align="center">5:30 PM – 6:00 PM Oregon Native American Chapter Native Entrepreneur Mixer</p>	<p align="center">8:00 AM – 8:45 AM Desk Time</p> <p align="center">9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In</p> <p align="center">10:00 AM – 11:00 AM Monthly Check-In w/ Commissioner Fritz</p> <p align="center">11:30 AM – 4:30 PM Office and Internal Staff Meetings</p>