

**PROSPER PORTLAND  
Executive Director Calendar**

These weekly calendars represent Interim Executive Director Kimberly Branam's regular schedule of meetings plus any additional special meetings. The Director is often double-booked and her calendar may change on short notice.

**Week of June 26 – June 30 2017**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
8:00 AM – 9:00 AM Desk Time	8:00 AM – 12:00 PM Office and Internal Staff Meetings	7:30 AM – 9:30 AM First Stop Portland Advisory Council	8:00 AM – 8:45 AM Desk Time	7:00 AM – 9:00 AM Presentation to Oregon Association of Minority Entrepreneurs
9:00 AM – 10:00 AM Commissioner Briefing w/ Commissioners Edlen & Cruz	12:00 PM – 1:00 PM Meeting w/ Kirk Olsen and Steve Wells	9:30 AM – 11:00 AM Office and Internal Staff Meetings	9:00 AM – 10:00 AM Mayor's Office/Prosper Portland Leadership Weekly Check-In	11:30 AM – 2:00 PM Office and Internal Staff Meetings
10:00 AM – 11:00 AM Commissioner Briefing w/ Chair Kelly & Commissioner Myers	2:30 PM – 3:30 PM Desk Time	11:00 AM – 12:00 PM Meeting w/ Peter Platt	10:00 AM – 11:00 AM Presentation to Portland Bureau of Transportation	2:00 PM – 2:30 PM Meeting w/ Stephen Reichard
11:00 AM – 12:00 PM Desk Time	3:30 PM – 4:00 PM Telephone meeting w/ Mayor Wheeler, Maurice Henderson, Dr. Brown & Charles Wilhoite	12:00 PM – 3:00 PM Office and Internal Staff Meetings	12:00 PM – 3:00 PM Office and Internal Staff Meetings	2:30-5:00 Private Appointment
12:00 PM – 1:00 PM Commissioner Briefing w/ Commissioner Moreland-Capua	4:30 PM – 5:30 PM Desk Time	3:00 PM – 4:30 PM Prosper Portland Board of Commissioners Meeting	3:00 PM – 4:00 PM Meeting w/ Kristen Leonard	
1:00 PM – 5:00 PM Office and Internal Staff Meetings	6:00 PM – 7:30 PM North/Northeast Community Development Initiative Oversight Committee Meeting	4:30 PM – 6:00 PM Celebration of Service for Chair Kelly and Commissioner Edlen	4:00-5:00 Desk Time	